

Minutes of the NSEZ Authority meeting held on 17.06.2010 at 11-45 am

The meeting was chaired by Shri S.C. Panda, Chairman & CEO of NSEZ Authority. Besides, Sh. C.P.S. Bakshi, Jt. Development Commissioner, NSEZ, Shri Amrit Manwani, M.D. of M/s. Sahasra Electronics, Sh. Puneet Kapoor, Partner of M/s. APK Identifications, all members of the Authority and Sh. R.P. Verma, Secretary to the Authority were present in the meeting.

Chairman & CEO welcomed all members & allowed to place the agenda before the Authority for decision.

Gist of the meeting is given below:-

1. Ratification of the minutes of the meeting held on 15.03.2010:-

Authority ratified the minutes of the meeting held on 15.03.2010

2. Discussion /finalization of Annual Report for the year 2009-10:-

It was noted by the Authority that as per Rule 12(2) & Schedule IV of SEZ Authority Rules'09. The Annual report of NSEZ Authority is to be sent to DOC by 31st of July.

Accordingly, the draft Annual Report produced by secretary before the Authority and the same was approved by the Authority. CEO directed secretary to forward the report to DOC well in time.

3. Discussion on Organizational setup: -

Authority after a long deliberation decided to keep the decision taken earlier for transfer of security personnel to the Authority in abeyance till finalization of service Rules of the authority. However, CEO desired to devise a format for option of individual for appointment in the Authority on deputation basis.

4. Discussion on Accounting Manual: -

Authority noted that Accounting Manual prepared by CA firm viz M/s. Sushil Jeet Puria so far is not complete in all respect. CEO directed the representative of CA firm present in the meeting to incorporate detailed procedure to regulate receipts/expenditure including minor/major works, procurement and other provisions as stipulated in GFR.

5. Engagement of one Legal retainers:-

Application of Sh.G.S. Arora- Advocate was considered by the Authority.

After a long deliberation, Authority decided to retain Mr. G.S. Arora, Advocate on the monthly remuneration of Rs. 20,000/- per month plus T.A., D.A. & appearance charges extra on case to case basis as to be approved by CEO. Authority desired to convey scope of work to the said Advocate & obtain acceptance for record.

6. Engagement of Architect/ Engineer :-

Authority considered the applications of the following candidates:-

1. Sh. Anand Mittal – Architect
2. Sh. (Col) M.R. Thareja-Engineer
3. Price water house coopers –consultant firm

The Authority was of the opinion that a reputed Engineering firm should be engaged for preparation of scope of civil works, evaluate estimated cost, preparation of tender documents and supervision the work. CEO requested Mr. Puneet Kapoor , Member of the Authority to work on this issue and suggest the names of the Engineering firms so as to take decision in the matter.

In the meantime, Authority Decided to engage Mr. Anand Mittal, Architect, for preparation of scope of work & estimates for the works required immediate repairing etc. His fee/Charges may be paid on case to case basis by CEO.

7. Maintenance /repair/renovation of old SDFs:-

It was felt that proper repairing work is necessary in r/o old SDFs keeping in view the seepage etc. reported by the Allottees.

The estimate prepared by Mr. Anand Mittal in r/o SDFs 'E' Block for Rs. 83,40,825/- was placed before the Authority. Authority seen the bill of quantity & estimated cost and decided that Henceforth, limited tenders may be invited for the work valued upto Rs. 20/- Lacs after following due procedure as stipulated in GFR and Public Notice inviting tenders in R/o Work valued more that Rs. 20/- Lacs

8. Purchase of Dustbins: -

For better cleanliness of SDFs & Zone area, proposal for purchase of 50 Nos of syntax dustbins was placed before the Authority. Authority decided to purchase 12 Nos of Industrial dustbin having code No. GBRW - 110-02 from the Authorized dealer of syntex. CEO directed to call the Authorised dealer for discussion.

9. Conversion of Street Light & Service Centre into LED:-

It was placed before the Authority that an amount of Rs. 23/- lacs may be incurred on replacement of existing lights into LED in R/o. Service Centre and Rs. 1.78 crores in r/o street lights. Authority deferred the proposal for service centre and decided to replace street lights into LED in phased manner. Authority further decided to invite limited tenders for replacing /installing LED on main road of the zone starting from DSC road to the end of boundary wall.

Contd.- 4-

10. Re-Developing of Park No. 2:-

It was proposed that park No. 2 may be got redeveloped by executing following activities:-

- a. Construction of boundary wall of the park
- b. Repair of foot path
- c. Ploughing of park & swapping of grass by selection 1 grass.

Authority decided to send a letter to NBCC for submission of estimate for construction of boundary wall & repair of footpath and tenders may be invited for ploughing of park & swapping of grass through our website /Notice Board.

11. Norms for export per unit of land or SDFs for each sector of activities:-

In the light of discussion held with the Additional Secretary, CEO constituted a committee for preparing draft norms as under:-

- (a) Sh. C.P.S. Bakshi , Jt. Development Commissioner- Chairman
- (b) Sh. R.P. Verma, Asstt. Development Commissioner- Member
- (c) Sh. Amrit Manwani, M.D. of M/s. Sahasra Electronics-Member
- (d) Sh. Puneet Kapoor , Partner of M/s. APK Identification- Member

CEO also empowered JDC to nominate other member from different sectors, if required.

Meeting ended with vote of thanks to the chair.

(C.P.S. Bakshi)
Jt. Development Commissioner

(S.C. Panda)
Chairman &CEO