



नौएडा विशेष आर्थिक क्षेत्र  
NOIDA SPECIAL ECONOMIC ZONE

भारत सरकार

Government of India

वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग

Ministry of Commerce & Industry, Deptt. of Commerce

नौएडा-दादरी रोड, फेज-II, नौएडा-201305 (उ० प्र०)

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F. No. A-12024/3/99-Admn./7960  
Dated: 16/10/2020 16/10/20

**VACANCY CIRCULAR**

Applications are invited from willing and eligible candidates for filling up the following posts, on deputation basis, in office of the Development Commissioner, Noida Special Economic Zone. The Description of the post(s) and eligibility conditions are as follows:-

| Sl. No | Name and pay scale of the post  | No. of posts & Station | Eligibility Conditions  |
|--------|---|------------------------|---|
| 1.     | <b>Assistant Development Commissioner</b><br>(Rs. 9300-34800/-) Grade Pay Rs. 4600/- equivalent to Level-7 of the Pay Matrix under 7 <sup>th</sup> CPC. | 01                     | Officers under the Central Governments:-<br>a) (i) holding analogous posts on regular basis in the parent cadre or Department; or<br>(ii) with three years' service in the grade rendered after appointment thereto on a regular basis in the scale of Rs. 5500-9000 (pre-revised) or equivalent in the parent cadre or department; or<br>(iii) with six years' regular service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 5000-8000 (pre-revised) or equivalent in the parent cadre or department; and<br>b) Possessing two years' experience in the field of Industrial development or foreign trade.<br>The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.<br>(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications) |

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| 2. | <b>Section Officer (Accounts)</b><br>(Rs. 9300-34800/-)<br>Grade Pay Rs. 4200/-<br>equivalent to Level-6 of the<br>Pay Matrix under 7 <sup>th</sup> CPC. | 01 | Officers under the Central Government:-<br>(a)(i) holding analogous posts on regular basis in the parent cadre or department; or<br>(ii) with three years' service in the grade rendered after appointment thereto on a regular basis in the Scale of Rs. 5000-8000/- or equivalent in the parent cadre or department; or equivalent in the parent cadre or department; and<br><b>(b)</b> Possessing any one of the following qualifications:<br>(i) A pass in the Subordinate Accounts Service or equivalent examination conducted by any one of the organized Accounts Department of the Central Government.<br>(ii) Successful completion of training in the Cash and Accounts work conducted by Institute of Secretarial Training and Management or equivalent; and<br><b>(c)</b> Possessing three years experience in Cash Accounts and Budget work.<br>(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of the receipt of applications) |
| 3. | <b>Assistant</b><br>(Rs. 9300-34800/-)<br>Grade Pay Rs. 4200/-<br>equivalent to Level-6 of the<br>Pay Matrix under 7 <sup>th</sup> CPC.                  | 02 | Employees in the Central Government:-<br>(a)(i) holding analogous posts on regular basis or<br>(ii) with three years' regular service in the post in the pay scale of Rs. 4500-7000; or<br>(iii) with eight years' regular service as Upper Division Clerk in the pay scale of Rs. 4000-6000/-<br><b>(b)</b> Possessing the educational and other qualifications prescribed for direct recruits under column (8).<br>Degree from a recognized University or equivalent;<br>(ii) Knowledge in word processing; and<br>(iii) Possessing a minimum speed of 30 words per minute in English typewriting or 25 words per minute in Hindi typewriting.<br>(The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central Government shall ordinarily not exceed three years)  |