

28 AUG 2012

The Additional Chief Secretary & Financial Commissioner to Government Haryana, Revenue & Disaster Management Department.

- i) All the Divisional Commissioners of the State.
- ii) All the Deputy Commissioners of the State.
- iii) All the SDO(C) of the State.
- iv) All the Tehsildars/Naib - Tehsildars acting as Registration Authorities under the India Stamp Act, 1899.

Memo. No. 3329 -STR-1/2012/ 9730  
Chandigarh, dated the 22.8.2012

Subject: Refund of stamp duty claims in case of SEZs and exemption from payment of stamp Duty in respect of registration of lease deeds for the Industrial Units set up within the Notified SEZs regarding.

I have been directed to invite your kind attention to the subject mentioned above and state that the Special Economic Zones (SEZs) established in the state of Haryana are entitled to refund of the stamp duty in terms of the provisions contained in the Haryana Special Economic Zone (Amendment) Act, 2010 as notified vide this Department Notification No. S.O. 81/C.A. 2/1899/S.9/2010 dated 23<sup>rd</sup> July 2010.

2. Further, it has been provided under Section 11(2) of the Haryana Special Economic Zone Act, 2005 that "all transactions and transfers of immovable property or documents related thereto within the Special Economic Zone shall be exempted from stamp duty".

3. Accordingly, the following procedure is laid down for processing the applications for the Stamp Duty:

(i) The SEZ Developer shall submit the application (four sets) for refund of the Stamp Duty to the GM/DIC in the prescribed form (enclosed).

(ii) The GM/DIC shall get the meeting of the DLCC convened under the chairmanship of the Deputy Commissioner, to which the concerned Tehsildar (Registering Authority) and the concerned Treasury Officer shall also be invited. The notice for the meeting shall be accompanied by one set of papers to the Tehsildar and the Treasury Officer in order to enable them to confirm verification of genuineness of the refund claim before coming to the meeting of the DLCC.

(iii) Subject to confirmation of the genuineness of the refund claim, the GM/DIC shall forward the refund application, duly countersigned by the Deputy Commissioner concerned to the Director, Industries & Commerce. (Action to be completed within 30 days of receipt of claim application).

(iv) The Director, Industries & Commerce shall forward the said claim application to the FCR office (in Stamp & Registration Branch) for processing the refund. (Action to be completed within 10 days of receipt of the case).

(v) The FCR office (in Stamp & Registration Branch) shall process the refund application, obtain the orders of the

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