



भारत सरकार
वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग
विकास आयुक्त का कार्यालय
नोएडा विशेष आर्थिक क्षेत्र
नोएडा दादरी रोड, फेस -II, नोएडा- 201305

Dated: 01/11/2023

OFFICE ORDER**Sub: Constitution of Internal Complaints Committee under Sexual Harassment of women at workplace (Prevention, Prohibition and redressal) Act, 2013 -reg**

In pursuance of Sexual harassment of Women at Workplace (Prevention, Prohibition and redressal) Act, 2013, following internal Complaints Committee is constituted in Noida Special Economic Zone, Noida to deal with complaints of Sexual harassment of Women employees at workplace:

1. Ms. Ruchika Bhatt Chaudhary, Under Secretary, Deptt. of Commerce.....Chairman
2. Shri Rajendra Mohan Kashyap, ADC, NSEZ.....Member
3. Ms. Santosh Kumari, Assistant, NSEZ.....Member
4. Ms. Karuna Gaba, NGO.....Member

2. The main objective of the complaint Committee shall be as under:

- (i) To create appropriate mechanism in the O/o Development Commissioner, NSEZ for redressal of the complaints made by the victim.
- (ii) To create awareness of the rights of the female employees in the office, and
- (iii) To create appropriate work conditions in respect of work conditions in respect of work, leisure, health and hygiene to ensure that there is no hostile environment towards women at workplaces.

3. The internal Complaints Committee shall meet twice in a year or at the convenience of the Chairperson. The Complaint Committee shall submit the annual report to the DoC from time to time.

4. The Internal Complaints Committee shall be empowered to co-opt members of the NSEZ. Associations and EOU/SEZ, if need be.

5. This issues with the approval of Development Commissioner, NSEZ.


(Kiran Mohan Mohadikar, IRS)
Dy. Development Commissioner

To,

1. Ms. Ruchika Bhatt Chaudhary, Under Secretary Department of Commerce, Ministry of Commerce & Industry, Vanijya Bhawan, New Delhi.
2. Shri Rajendra Mohan Kashyap, Assistant Development Commissioner, NSEZ.
3. Ms. Santosh Kumari, Assistant, NSEZ
4. Ms. Karuna Gaba, NGO
5. Master file

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