



नौएडा विशेष आर्थिक क्षेत्र
NOIDA SPECIAL ECONOMIC ZONE

F.No. 10/07/2017-SEZ/Admin/11349
Dated 16/10/2018

भारत सरकार
Government of India
वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग
Ministry of Commerce & Industry, Deptt. of Commerce
नौएडा-दादरी रोड, फेस-II, नौएडा-201305 (उ० प्र०)
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OFFICE ORDER

Consequent upon joining of Sh. Nitin Gupta as DDC at NSEZ, the work distribution amongst the 3 (three) DDCs is allocated as under with immediate effect:

Sl.No.	Name & Designation	Existing Work	Proposed Work Allocation
1.	Sh. Ravi Kumar Srivastava, DDC	i) Project work of NSEZ ii) Work related to RTI matters/PQs/Court cases/Report/Returns/Audit matters iii) Labour Laws/Labour Court cases iv) Softex of NSEZ & Pvt. SEzs v) Official language vi) All EOUs matters including RTI matters/PQs/Court cases/ Report/ Returns/Audit matters. vii) All files & work relating to Moradabad SEZ in addition to their existing work. viii) CST & DBK and all matters related to this office	i) All work relating to EOUs including Parliament Questions/Court cases/Returns/Reports/Audit matters/RTI matters. ii) All work relating to implementation of Labour Laws/Labour Court issues & labour related matters including Parliament Questions/Court cases/Returns/Reports/Audit matters/RTI matters. iii) All files & work relating to Moradabad SEZ including work related to Parliament Questions/Court cases/Returns/Reports/Audit matters/RTI matters. iv) Administrative matters of Moradabad SEZ including Parliament Questions/Court cases/Returns/Reports/Audit matters/RTI matters. v) Implementation of official language policy in NSEZ. vi) Softex of EOUs vii) MEIS in respect of work allocated to him viii) Any other work which may be assigned by DC/JDC ix) CST/DBK matters

hms

सिटी कार्यालय : जवाहर व्यापार भवन, चतुर्थ तल, टॉल्स्टोय मार्ग, नई दिल्ली-110001 दूरभाष : 011-23701096


City Office : Jawahar Vyapar Bhawan, IVth Floor, Tolstoy Marg, New Delhi-110001 Tel. : 011-23701096

ई-मेल/e-mail : dc@nsez.gov.in वेबसाईट/ : www.nsez.gov.in

2.	Sh. Rajesh Kumar, DDC	<p>i) All work related to Pvt. SEZs including RTI/PQs Report>Returns/Statistics/ Court cases/Audit matters</p> <p>ii) Work related to NBCC/Aside Scheme</p> <p>iii) MEIS/SEIS</p> <p>iv) Work relating to Administration of NSEZ/Vigilance matters</p> <p>v) Work related to Estate management</p> <p>vi) Work related to NSEZ Authority</p> <p>vii) Work of Sitapura, Jaipur & Mahindra World City SEZ</p> <p>viii) Administration work of all Pvt. SEZs</p>	<p>i) All work related to Pvt. SEZs including RTI/PQs Report/ Returns/Statistics/ Court cases/ Audit matters</p> <p>ii) All work of Sitapura SEZ, Jaipur & Mahindra World City SEZ including Parliament Questions/Court cases>Returns/Reports/Audit matters/RTI matters.</p> <p>iii)MEIS/SEIS in respect of work allocated to him</p> <p>iv) Administration of Pvt. SEZs/Sitapura SEZ/Mahindra World City SEZ including Parliament Questions/Court cases>Returns/Reports/Audit matters/RTI matters.</p> <p>vi) Softex in respect of work assigned to him</p> <p>vii) Any other work which may be assigned by DC/JDC</p>
3.	Sh. Nitin Gupta, DDC	<p>Joined only on 16.10.2018</p>	<p>i) All work related to Project section (NSEZ) including including RTI/PQs Report>Returns/Statistics/ Court cases/Audit matters</p> <p>ii) All work relating to Estate Management/ NSEZ Authority including RTI/PQs/ Report/ Returns /Statistics/ Court cases/Audit matters</p> <p>iii) All work related to NBCC/NPCC including ASIDE/TIES work.</p> <p>iv) All Work relating to Administration of NSEZ including RTI/PQs Report>Returns/Statistics/ Court cases/Audit matters</p> <p>v) All work relating to Vigilance matters including RTI/PQs Report/ Returns/ Statistics/ Court cases/Audit matters</p> <p>vi) Vigilance officer</p> <p>vii) MEIS/SEIS in respect of work allocated to him</p> <p>viii) Softex in respect of work assigned to him</p>

			ix) Implementation of I.T. in NSEZ x) Any other work which may be assigned by DC/JDC
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This issues with the approval of Development Commissioner, NSEZ.


(S.S. Shukla)

Joint Development commissioner

Copy to:

1. OSD to DC
2. PA to JDC
3. All DDCs
4. All ADCs
5. All concerned
6. Office order file