

नौएडा विशेष आर्थिक क्षेत्र प्राधिकरण  
(अधीनस्थ भारत सरकार)  
वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग  
नौएडा दादरी रोड, फेस-II, नौएडा-201305, जिला गौतम बुद्ध नगर (उ०प्र०)

**NOIDA SPECIAL ECONOMIC ZONE AUTHORITY**

(Under Government of India)

Min. of Commerce & Industry, Deptt. of Commerce,  
Office of the Development Commissioner

Noida Dadri Road, Phase-II, NOIDA-201305, Distt. Gautam Budh Nagar (UP)

F. No. NSEZA/01/2017-EM

11697

Dated: 03.11.2017

3/11/17

**OFFICE MEMORENDUM**

**Subject: Time Schedule for Library & Recreation Centre**

In order to maintain /regulate Library & Recreation Centre available at 1<sup>st</sup> Floor, NSEZ Service Centre, Competent Authority has approved following time schedule:-

S.No.	Centre	Time Schedule	Decision
1.	Library	9.30 A.M. to 01.30 P.M. 2.00 P.M. to 06.00 P.M.	The Librarian shall be present at the Library during the approved time schedule and also manage all files available at Record Room.
2.	Recreation Centre	07.30 A.M. to 09.30 A.M. 01.00 P.M. to 02.00 P.M. 06.00 P.M. to 08.00 P.M.	One Security Guard (Contractual) shall be provided by the Security Department. Recreation Centre is fully dedicated to the Employees (Government and Contractual) of this office. Entry of outsider is strictly prohibited.

This issues with the approval of Chairman and CEO, NSEZ Authority.

  
(Rajesh Kumar)

Dy. Development Commissioner

To,

1. All Officers, NSEZ
2. All Staff, NSEZ
3. Security Officer, NSEZ
4. Notice Board

