

I/24476/2022



नौएडा विशेष आर्थिक क्षेत्र प्राधिकरण
(अधीनस्थ भारत सरकार)
वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग
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टेलीफोन 120-2567268/69/70

दिनांक: 28.11.2022

कार्यालय आदेश

विषय: Re-constitution/constitution of Committees for various works in NSEZ Authority/EM Section and other Sections-reg

The Competent Authority has decided to re-constitute/constitute the following Committees as under with immediate effect:-

S. No.	Name of Committee	Work of Committee	Approved composition of committee
1.	Allotment Committee	Allotment Committee examines the application for allotment of SDF space (SDFs) and recommends suitable space for applicants/unit.	<ol style="list-style-type: none"> 1. Estate Officer – Chairman 2. ADC(Project) – Member 3. Security Officer – Member 4. ADC(Admin)- Alternate Member in the absence of any other member.
2.	Recovery of outstanding lease rent	Committee give an opportunity to defaulter units for payment of outstanding lease rent in instalments or time extension before issuance of Eviction Order	<ol style="list-style-type: none"> 1. Estate Officer – Chairman 2. Sr. A. O./A.O. – Member 3. ADC(Project) – Member 4. ADC(Admin)- Alternate Member in the absence of any other member.
3.	Purchase Committee	Purchase Committee examines the requirement of items for purchasing and submits its recommendation for the same.	<ol style="list-style-type: none"> 1. Dy. Development Commissioner, NSEZ - 2. Dy. Development Commissioner, EOU, Sitapura and Mahindra SEZ 3. Dy. Development Commissioner, Pvt SEZ and Moradabad 4. Sr. A.O./A.O.
4.	Grievance Redressal Committee	Redressal of Grievances	<ol style="list-style-type: none"> 1. Joint Development Commissioner - Chairman 2. Deputy Commissioner, Customs, NSEZ- Member 3. Dy. Development Commissioner, NSEZ - Member. 4. Dy. Development Commissioner, EOU, Sitapura and Mahindra SEZ - Member. 5. Dy. Development Commissioner, Pvt Sez

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			and Moradabad - Member.
5.	Gems & Jewellery units monitoring Committee	Streamlining of regulatory mechanism for SEZ units in the Gems & Jewellery Sector	<ol style="list-style-type: none"> 1. Joint Development Commissioner - Chairman 2. Deputy Commissioner, Customs - Member 3. Dy. Development Commissioner (Incharge of Sitapura SEZ) – Member 4. Dy. Development Commissioner(Incharge of NSEZ) – Member
6.	Tender Evaluation Committee (renamed in place of earlier Tender Committee)	Tender Committee examines the tender documents and submits its recommendations for selection of qualified/suitable bidder.	<ol style="list-style-type: none"> 1. Dy. Development Commissioner, NSEZ 2. Dy. Development Commissioner, EOU, Sitapura and Mahindra SEZ 3. Dy. Development Commissioner, Pvt SEZ and Moradabad 4. Sr. A.O./A.O.
7.	Possession taken over under proper Panchnama	Committee takes over the possession of premises under proper Panchnama in order to implement 'Eviction Order'	<ol style="list-style-type: none"> 1. Estate Officer 2. Security Officer or Nominee of Security Officer. 3. PO(Customs) of concerned unit or Nominee of DC(Customs). 4. Caretaker, NSEZ.
8.	Consultancy committee of key stake holders	Committee gives advice on suo-motu disclosure under RTI Act.	<ol style="list-style-type: none"> 1. Dy. Development Commissioner, NSEZ 2. Dy. Development Commissioner, EOU, Sitapura and Mahindra SEZ 3. Dy. Development Commissioner, Pvt SEZ and Moradabad 4. Dy. Commissioner (Customs), NSEZ
9.	Committee of PIOs/FAAs	Committee identifies frequently sought information under RTI.	<ol style="list-style-type: none"> 1. Joint Development Commissioner - Chairman 2. Dy. Development Commissioner, NSEZ- Member. 3. Dy. Development Commissioner, EOU, Sitapura and Mahindra SEZ - Member. 4. Dy. Development Commissioner, Pvt SEZ and Moradabad -



			Member. 5. Dy. Commissioner (Customs), NSEZ - Member.
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This issue with the approval of Development Commissioner, NSEZ, Noida.

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(नितिन गुप्ता)
उप विकास आयुक्त

प्रतिलिपि

- (1) समिति के सभी सदस्य, नौएडा विशेष आर्थिक क्षेत्र, नौएडा।
- (2) सूचना पट्ट/ नौ०वि०आ०क्ष०, वेबसाइट।

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