

16576
05/11/22 Dated: /11/2022

OFFICE ORDER

Subject: Constitution of Internal Complaints Committee under Sexual Harassment of Women at Workplace (Prevention, Prohibition and redressal) Act, 2013-reg.

In pursuance of Sexual Harassment of Women at Workplace (Prevention, Prohibition and redressal) Act, 2013, following Internal Complaints Committee is constituted in Noida Special Economic Zone, Noida to deal with complaints of Sexual Harassment of Women employees at workplace:

1. Ms. Ruchika Bhatt Chaudhuri, Under Secretary, Deptt. of Commerce..... Chairperson
2. Ms. Vaishali Chandok, Supdt. (Cost)..... Member
3. Sh. Rajendra Mohan Kashyap, Asstt. Development Commissioner..... Member
4. Ms. Karuna Gaba, NGO..... Member

2. The main objective of the complaint Committee shall be as under:

- (I) To create appropriate mechanism in the O/o Development Commissioner, NSEZ for redressal of the complaints made by the victim.
- (II) To create awareness of the rights of the female employees in the office, and
- (III) To create appropriate work conditions in respect of work conditions in respect of work, leisure, health and hygiene to ensure that there is no hostile environment towards women at workplaces.

3. The Internal Complaints Committee shall meet twice in a year or at the convenience of the Chairperson. The Complaint Committee shall submit the annual report to the DoC from time to time.

5. The Internal Complaints Committee shall be empowered to co-opt members of the NSEZ Associations and EOU/SEZ, if need be.

6. This issues with the approval of Development Commissioner, NSEZ.


(Nitin Gupta)

Deputy Development Commissioner

- To,
1. Ms. Ruchika Bhatt Chaudhuri, Under Secretary, Department of Commerce, Vanijya Bhawan, New Delhi.
 2. Ms. Vaishali Chandok, Supdt.(Cost).
 3. Sh. Rajendra Mohan Kashyap, Asstt. Development Commissioner
 - ✓ 4. Ms. Karuna Gaba, NGO
 5. Master file