



नौएडा विशेष आर्थिक क्षेत्र  
NOIDA SPECIAL ECONOMIC ZONE

भारत सरकार

Government of India

वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग

Ministry of Commerce & Industry, Deptt. of Commerce

नौएडा-दादरी रोड, फेज-II, नौएडा-201305 (उ० प्र०)

Noida-Dadri Road, Phase-II, Noida-201305 (U. P.)

Tel. : +91 120 2567270, 3021444-46

Fax : +91 120 2562314, 2567276

F. No. A-22011/1/05-Admn.

Date: 02.09.2019

10013

2/9/19

**OFFICE ORDER**

With the approval of Competent Authority, NSEZ following allocation of work is ordered with immediate effect and until further orders:

**I. At the level of ADC**

S. No.	Name	Work allocated
1.	Shri Prakash Chand Upadhyay, ADC	<ul style="list-style-type: none"><li>OSD to DC</li><li>All Pvt. SEZs except work related to SEZ Moserbaer, Arshiya FTWZ, NIIT, Mayar Infrastructure, Ascendas and G.P. Realtors including Parliament questions/Court cases&gt;Returns/Reports/ Audit matters/RTI matters.</li><li>Administrative work of Private SEZs.</li><li>SEIS work of SEZs.</li></ul>
2.	Shri Pramod Kumar, ADC	<ul style="list-style-type: none"><li>All work related to project section pertaining to NSEZ units including Parliament questions/Court cases&gt;Returns/Reports/Audit matters/RTI matters.</li></ul>

**II. At the level of dealing hands**

S. No.	Name	Work allocated
1.	Shri Rajendra Mohan Kashyap, Steno-II	<ul style="list-style-type: none"><li>PA to JDC</li><li>Work related to Private SEZ Developers/Units including Parliament questions/Court cases&gt;Returns/Reports/Audit matters/RTI matters.</li><li>Administrative work of Private SEZs</li></ul>
2.	Shri Arun Kumar Agarwal, Assistant	<ul style="list-style-type: none"><li>Work related to CST/DBK of all EOUs including Parliament questions/Court cases&gt;Returns/Reports/Audit matters/RTI matters.</li><li>Project work of EOUs located in U.P., Punjab, H.P. and Chandigarh including Parliament questions/Court cases&gt;Returns/Reports/Audit matters/RTI matters.</li></ul>
3.	Shri Arun Singh Parihar, Assistant	<ul style="list-style-type: none"><li>Project work related to NSEZ units including Parliament questions/Court cases&gt;Returns/Reports/Audit matters/RTI matters.</li></ul>

सिटी कार्यालय : जवाहर व्यापार भवन, चतुर्थ तल, टॉल्स्टॉय मार्ग, नई दिल्ली-110001 दूरभाष : 011-23701096

City Office : Jawahar Vayapar Bhawan, 4th Floor, Tolstoy Marg, New Delhi-110001 Tel. : 011-23701096

ई-मेल / e-mail : dc@nsez.gov.in

वेबसाइट / website : www.nsez.gov.in

S. No.	Name	Work allocated
4.	Shri Anuj Dixit, UDC	<ul style="list-style-type: none"><li>• Stores and other work of Administration.</li><li>• Attestation of GSP work</li><li>• Work related to Softex of NSEZ units.</li></ul>

This issues with the approval of Development Commissioner, NSEZ, Noida.

**(Nitin Gupta)**

Dy. Development Commissioner

Copy to

1. All ADCs
2. All DDCs
3. Dealing Hands of Project, EOU and Pvt. SEZ section
4. OSD to DC- for information to DC
5. PA to JDC- for information to JDC

✓  
2/9/19