



भारत सरकार
वाणिज्य एवं उद्योग मंत्रालय
वाणिज्य विभाग
विकास आयुक्त का कार्यालय
नोएडा विशेष आर्थिक क्षेत्र

नोएडा-दादरी रोड, फेज-2, नोएडा - 201305 (उत्तर प्रदेश)

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F. No. 10/19/2026-SEZ/522

Dated: May 28, 2026

28/5/2026

CIRCULAR

Subject: Streamlining of UAC Procedures;

The undersigned is directed to inform that with a view to promoting Ease of Doing Business and ensuring fast decision, it has been decided by the Competent Authority to modify the process for action taken on the decisions of Unit Approval Committee (UAC). The following instructions are hereby issued for compliance;

- i. The concerned dealing sections shall prepare the draft Letters of Approval (LOAs) for all unit proposals listed on the UAC agenda well in advance of the scheduled meeting.
- ii. In all straight forward and clear-cut cases approved by the Committee, the LOA must be finalized, signed by the Competent Authority, and handed over to the unit representative.
- iii. The Minutes of the UAC Meeting must be finalized, approved, and uploaded onto the official portal on the same day.
- iv. All Section Officers and dealing assistants are directed to ensure that the necessary groundwork is completed prior to the UAC meeting to avoid any delay.

2. This issues with the approval of the Development Commissioner.

Digitally signed by
SUSHIL KUMAR
Date: 30-05-2026
13:12:17

(Sushil Kumar, IEDS)
Asstt. Development Commissioner

To:

1. EA/OSD to Development Commissioner – For kind information of the DC.
2. PA to Joint Development Commissioner, NSEZ
3. All DDCs / Specified Officer (Customs) of all SEZs/ADCs, NSEZ.
4. All Section Officers / Dealing Assistants of the SEZ/EOU Units Section.
5. IT Cell – For immediate uploading on the NSEZ website and system readiness.