

**Sub: Check sheet for execution of Bond-cum-Legal Undertaking by NSEZ unit - reg.**

1.	Purpose for execution of Bond-cum-LUT (Fresh=New LOA <u>or</u> Additional=LOA amendment/renewal)	-Fresh Bond -Additional Bond		
2.	a) Whether Bond-cum-LUT as per Form-H has been furnished on Rs. 100/- non-judicial stamp paper bought in the name and address of the unit from within the state of U.P.			
	b) Whether the Bond-cum-LUT has been notarized from the Notary Public within the state of U.P.			
	c) Whether the date of execution and the date of notary on Bond-cum-LUT are same.			
3.	a) Whether registered office address has been mentioned correctly at Para-1 of Bond-cum-LUT			
	b) Whether the factory address of unit in SEZ has been mentioned in para 1 & 3.			
	c) Whether copy of formal allotment letter and possession certificate <u>or</u> copy of registered lease deed in respect of factory address of unit in SEZ has been furnished.			
4.	Whether the reference No. & date of LOA/ LOA amendment/renewal etc. issued by DC and reference No. and date of its respective acceptance letters submitted by the unit as given in para 2 are correct.			
5.	Whether Director(s) / Partner(s) / Proprietor / Authorized Signatory has signed each page of the Bond-cum-LUT as obligor(s) on behalf of the unit.			
6.	Whether copy of Board Resolution / Authority in favour of Obligor(s) has been furnished.			
7.	Whether Common seal, in case of company, has been affixed.			
8.	Whether copy of Passport(s) of obligor(s)/ copy of proof of residence is submitted/already available in file.			
9.	Whether signature(s) of obligor(s) have been witnessed by two persons and copies of Identity / Residence Proof of witnesses have been enclosed/already available. If yes, specify.			
10.	Whether Tele. No., Email & Website address of unit have been mentioned.			
11.	Whether Calculation chart of Bond Amount, duly signed by the obligor(s), has been furnished.			
12.	Bond Amount Rs.	(Rs.Lacs)		
	<b>Description</b>	<b>Overall Approved Value</b>	<b>Value taken for calculation of Bond amount</b>	<b>Amount of Duty</b>
	a) Imported Capital Goods			
	b) Imported RM/Spares/Consumable			
	c) Indigenous Capital Goods			
	d) Indigenous RM/Spares/Consumable			
	<b>TOTAL=</b>			
13.	Whether calculation of Bond Amount is as per Instruction No.72 dt. 30.11.2010			
14.	Whether language of Bond-cum-LUT is as per prescribed format of Form-H.			
15.	Whether the space for signature of the obligor(s), witnesses, DC and Specified Officer has been given on single page.			