

Tender For

Software Development For Bills & Payroll Management System

OFFICE OF DEVELOPMENT COMMISSIONER [NOIDA SPECIAL ECONOMIC ZONE]

PHASE II, DADRI ROAD, GOTAMBUDH NAGAR, NOIDA, UTTAR PRADESH

Contact Nos : (01203021444-46)
<http://www.nsez.gov.in>

Sl .No.	Event	Scheduled on
1	Submission of Bids	07-11-2016 11.00(A.M.)
2	Opening of Technical Bid	07-11-2016 03-00(P.M.)
3	Opening of Financial Bid	07-11-2016 03-00(P.M.)

All bids will be opened in Conference Hall (2nd Floor), O/o Development Commissioner, NSEZ, NOIDA Phase - II, NOIDA Dadri Road, NOIDA, Uttar Pradesh.

SECTION - I

INVITATION FOR BIDS

NOIDA, Special Economic Zone, invites bids from the established, reputed and experienced firms etc. for the development & implementation of software for Payroll Management System as per the details given in this tender document:

Bid Conditions

1. Bidders are advised to study the Bid Document carefully. Submission of Bids shall be deemed to have been done after careful study and examination of the Bid Document with full understanding of its implications.
2. Offers prepared in accordance with the procedures enumerated in Clause 1 of Section II should be uploaded on the NOIDA, Special Economic Zone web page "<http://www.nsez.gov.in/nsezwebsite/Tender.aspx>" not later than the date and time laid down, at the address given in the Schedule for Invitation to Bid.
3. The Bidder must furnish Earnest Money Deposit (EMD) of Rs. 20,000/- (Rs. Twenty Thousand only) in the form of DD in favour of '**DC, NSEZ**', payable at NOIDA, on the day of opening of the bid and must also upload the scanned copy of DD along with the Technical bid. Failing which the bid will be rejected.
4. The NOIDA, Special Economic Zone reserves the rights to reject any bid or all the bids without assigning any reasons and fine-tuning specifications as per its requirement before opening the Financial Bids.
5. The bidder will accept all conditions of the Bid Document unconditionally or depending upon the decisions of the Tender Evaluation Committee.
6. Schedule for Invitation to Bid:
 - a) Name of the concern by whom the bids are called is:

**Development Commissioner,
NOIDA Special Economic Zone, (in short NSEZ)
NOIDA Dadri Road, Phase-II, NOIDA-201305, UP**
 - b) Online address on which Bids are to be uploaded:

["http://www.nsez.gov.in/nsezwebsite/Tender.aspx"](http://www.nsez.gov.in/nsezwebsite/Tender.aspx)
 - c) Financial bids of only the qualified bidders will be opened and scrutinized at the same time or if required be opened on the following day(s), to be announced on the spot.

SECTION II

INSTRUCTIONS TO BIDDERS

1. Procedure for Submission of Bids

It is proposed to have Two stage System for this bid.

- a) Technical Bid.
- b) Financial Bid.

1.1 The Bidders must upload technical and Financial Bids in two separate PDF Bid file titles as follows:

- a. TECHNICAL BID
- b. FINANCIAL BID

1.2 The Bidder shall have to qualify the Technical Bid.

1.3 Technical Bids will be opened on the prescribed date and time.

1.4 Financial Bids of only those Bidders will be opened who qualify the Technical Bid after the initial processing of Technical bid on the same day or at a date and time to be notified on the same day.

1.5 Please note that commercial aspects (prices, cost, charges, etc.) should not be indicated in the Technical Bid and should be quoted only in the Financial Bid.

2 Amendment of Bid Document.

2.1 At any time up to the last date for upload of bids, the **NSEZ**, may, for any reason, whether at his own initiative or in response to a clarification requested by a prospective Bidder, modify the Bid Document by an amendment.

2.2 The amendment will be notified in writing or e-mail or hosting on NSEZ Web Site, to the prospective Bidders who have downloaded the Bid Documents and will be binding on them.

- 2.3 In order to afford prospective Bidders reasonable time or otherwise for any other reason, in which to take the amendment into account in preparing their bids, the **NSEZ** may, at his discretion, extend the last date for the uploading of Bids.

Preparation of Bids

3 Language of Bids

- 3.1 The Bids prepared by the Bidder and all correspondence and documents relating to the bids exchanged by the Bidder and the Client, shall be written in the English language, provided that any printed literature furnished by the Bidder may be written in another language so long as accompanied by an English translation in which case, for purposes of interpretation of the bid, the English translation shall govern.

4 Documents Comprising the Bids

- 4.1 Conditional bids shall not be entertained.

- 4.2 The Bids prepared by the Bidders shall comprise of following components (Bid documents are to be submitted in the order of Technical bid along with index page no., otherwise bid may be disqualified):

4.3 Technical bid shall consist of the following:

- a) Bid Proposal sheet duly filled in, signed and complete in all respects.

(Performa -I)

- b) Data duly filled in as per relevant Performa provided in the bid proposal that the Bidder is eligible to bid and is qualified to perform the contract, if its bid is accepted. (Performa -I).
- c) The Bidder must furnish Earnest Money Deposit (EMD) of Rs. 20,000/- (Rupees Twenty thousand only) which shall be in the form of Demand Draft drawn on any scheduled bank in favour of '**DC, NSEZ**' payable at NOIDA, failing which the bid will be rejected. This earnest money is to be submitted along with the pre-qualification documents. The EMD of the Successful bidder would be retained until the receiving of Bank Guarantee amounting 10% of total amount from the Successful bidder.
- d) Company Financial Status: The Bidder must have an average annual turnover of minimum Rs. 40 Lacs for the preceding last three financial years. The Bidder

should have been making profit for last two years.

- h) The bidder must have valid PAN issued by income tax authorities India
- i) The bidder must have developed and implemented such applications at more than one Government Body/Corporation/Private Organization.

Note: Bidder should upload /submit documentary evidence as proof for qualifying the above mentioned pre-qualification criteria.

4.4 Technical Bid shall consist of the following :

- (a) Technical Deviations, if any, from the terms and conditions and specifications as specified in the Bidding Documents (Performa-II). Failing which, it would be assumed that there are no technical deviations and the full responsibility lies on the Bidder.
- (b) Technical Brochures of the product quoted and also current certifications asked for in the detailed technical specifications should also be enclosed.

4.5 Financial Bid shall consist of the following :

- (a) Bid prices duly filled, signed and complete as per the Price Schedule on the prescribed Quotation Performa (Performa-III).
- (b) Price Schedule : The bidder is required to submit total charges in first part, which will be used for evaluation purposes.
- (c) Commercial Deviations, if any, from the terms and conditions and specifications as specified in the Bidding Documents (Performa-IV).

SECTION – III
TERMS AND CONDITIONS OF THE BID

- 1.1 The **NSEZ** reserves the right to carry out the capability assessment of the Bidders and the **NSEZ's** decision shall be final in this regard.
- 1.2 The individual signing the bid or other document in connection with the bid, must certify as to whether he or she has signed as:
 - a). A 'Sole proprietor' of the firm or constituted attorney of such sole proprietor.
 - b). A partner of the firm, if it be partnership, in which case he must have authority to refer to arbitration disputes concerning the business partnership either by virtue of the partnership agreement or a power of attorney (documentary evidence to be submitted). In the alternative, all the partners should sign the bid.
 - c). Constituted attorney of the Company, if it is a company
 - d) Lead partner of the consortium.
- 1.3 The bidder shall not sub-contract any part of the contract without written permission of the **NSEZ**.
- 1.4 Bidder should have ISO 9000 certification.

2 STANDARDS

Software must meet all the standards of Central Government with regards to security and manageability. Application can run on all commonly used windows based web browsers and its output shall be compatible with all printers.

3 INSTALLATION PERIOD

The successful bidder shall install the complete tested software within three months from the date of signing/ award of work.

- 3.1 The delivery period should be adhered to as will be mentioned in the Award of Contract. The completion of scope of work shall actually be deemed to have been completed on the receipt of User Acceptance Test and sign off by the NSEZ.

3.2 General Terms & Conditions

- Successful bidder shall prepare design document and submit the same within two weeks from the award of work.
- After receiving approval of the design document, successful bidder will start development work and host application developed, properly tested which meets all the requirements of user, on the NSEZ server, within **two months** from the approval of design document.
- Successful bidder will design attractive and professional screens & reports.
- Successful bidder will provide provision for export generated report to the following formats :
 - Microsoft Excel
 - PDF
 - Microsoft Word
 - CSV (Comma delimited)
- After completion of development and testing phase, successful bidder will arrange demonstration of the application to all the Tender Committee Members at NSEZ Office, at NOIDA. Changes/improvements identified or suggested by the Tender Committee Members, during demonstration, will be resolved by the Successful bidder. If required, again demonstration may be organized by the successful bidder to verify all the desired changes/improvements reported earlier.
- Prior to hosting of application on NSEZ server, successful bidder also do testing on live data to be provided by the NSEZ and reports generated using this data, will submit to the NSEZ for comparing output with manual prepared reports. Any difference/ discrepancy found/identified in comparing these reports shall be resolved by the successful bidder.
- Successful bidder will provide training on working of application to all the concerned users as well as to IT staff at NSEZ, NOIDA.
- Successful bidder will also provide concerned software engineer during testing by users so that any issue/clarification may be resolved immediately.
- After completion of testing and resolving all the issues, user will submit all the reports generated through PMS application to the management for seeking approval.
- Successful bidder shall provide all possible utilities for making this application secure.
- Successful bidder will also provide utility to take regular/scheduled backup of the application & database and its restoration when required.

- After successful implementation of the application the successful bidder will submit the following professional prepared documents to NSEZ :
 - Revised Design document, after incorporating all the changes identified/reported during development, testing, demonstration and UAT phases.
 - User Manual
 - Technical Manual (also showing hosting steps on server in details)
 - Training Manual
 - Any other document showing details of particular areas as and when required.
- **Successful bidder will provide free of cost support for one year starting from date of sign-off.**
- **Successful bidder will also develop and implement additional features, intergradations with other applications/modules as and when required. Successful bidder shall also quote additional man/day charges for the additional scope of work in the Financial Bid, separately for the period of three years starting the from date of allotment.**
- Completion of work shall be considered only after issuing sign-off by the NSEZ. NSEZ will issue sign-off only after certifying all the requirements, getting training and receiving all the required documents in order.
- Successful bidder shall be responsible and ensure for completing compliance of PMS application audit by any organization if so required.

3.3 PROJECT MANAGEMENT AND CHANGE CONTROL PROCESS

- 3.3.1 Both Parties agree that any request for changes to the Services (including Work Assignments), an adjustment to the cost, or an adjustment in the time of performance (the “Change Request”) will be discussed only between the persons designated by successful bidder and NSEZ as their respective representative (The NSEZ and successful bidder’s Project Representatives).
- 3.3.2 Both parties agree that any request for a change must be processed in writing by way of a Change Request (“CR”) in accordance with this **Clause 3.3**.
- 3.3.3 Where successful bidder wishes to make a Change Request, it shall notify NSEZ, and shall deliver as part of the CR, a written estimate of the effort and cost associated with the change, along with successful bidder’s assessment of the likely impact of the change on the Services (including time and cost). Where the NSEZ agrees to the change it shall sign the CR and successful bidder shall invoice the successful bidder for any additional costs, to be agreed with The NSEZ at the time of the CR.

3.3.4 Where NSEZ requests a change, successful bidder shall notify NSEZ in writing of the following matters promptly and in any event not later than five (5) working days after the request from NSEZ:

3.3.4.1 Any addition or abatement of the cost resulting from the change;

3.3.4.2 Any effect on the Work Assignment resulting from the change requested; and

3.3.4.3 Any other effect on the Services that would reasonably be known to Successful Bidder, which is material to NSEZ consideration of the change.

3.3.5 The NSEZ shall then notify Successful Bidder in writing whether it wishes to proceed with the change. In the event that NSEZ wishes to proceed with the change, Successful Bidder shall sign the CR, accepting all effects which have been notified by Successful Bidder and Successful Bidder shall implement the change the subject of the change request.

3.3.6 On completion of each assignment or project undertaken by Successful Bidder, a Project Completion Report shall be prepared detailing cost and quality information. For time and materials based projects this report will also include on an exception basis employee performance reports of high or low standard and summary information of days utilized.

4 DELAY IN THE BIDDER'S PERFORMANCE & PENALTY:

4.1 The bidder shall submit a performance Fix Deposit Receipts from a Commercial bank of 10% of the total Software value within 2 (two) weeks of the signing/ award of contract and this Fix Deposit would be valid till completion of support period.

4.2 An unexcused delay in supplying in the development and implementation of software and fails to provide desired performance, shall render him liable to any or all of the following penalties:-

4.2.1 In the event of delay in completion of defined scope of the work, the bidder shall be liable to pay a penalty @ 0.5% of software value per month or part thereof, for the delay for first and second month. Thereafter, for delay beyond two weeks, penalty shall be @ 1.0% of contract value per week or part thereof, subject to a maximum of 5% of the total contract value, after which NSEZ shall be at liberty to cancel the contract. For the purpose of this clause, part of a week shall be considered to be a full week.

4.2.2 Forfeiture of earnest money/ Security.

- 4.3 Hiding of facts, misrepresentation, corrupt practices by the Bidder if revealed at any stage, would amount to forfeiture of earnest money/ security and subsequently the firm may also be blacklisted.

5 **Standard of performance**

Successful bidder shall carry out its obligations under the contract with due diligence, efficiency and economy in accordance with generally accepted norms techniques and practices used in the Central Government. Successful bidder shall also adhere to professional implementation and support services during the execution of the contract. The bidder shall thoroughly test software, after meeting all the necessary requirements defined in the scope, before installing the same in NSEZ server for testing & implementation purpose. Bidder shall incorporate all the discrepancies/ improvements noticed during the testing by the user during UAT (User Acceptance Test). Bidder shall design attractive screens with all the features, professionally managed, required for the smooth function. Bidder shall provide all the services, after successful implementation of the software.

6 **Use of contract documents and information**

- 6.1 Successful bidder shall not, without the **NSEZ's** prior written consent, disclose the contract or any provision thereof, or any specification, plan, drawing, pattern, sample or information furnished by or on behalf of client in connection therewith to any person other than a person employed by Successful bidder in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 6.2 Successful bidder shall not make use of any document or information without the prior written consent of **NSEZ**.
- 6.3 Any document other than the contract itself shall remain the property of the **NSEZ** and shall be returned (in all copies) to the client on completion of the service provider's performance under the contract, if so required by the **NSEZ**.

7 **SCHEDULE OF PAYMENT**

- 7.1 The payment terms shall be as per follows:
- 7.1.1 20% of the total amount will be released to the successful bidder after successful acceptance of all the monthly & MIS reports by the user.
- 7.1.2 30% of the total amount will be released to the successful bidder after obtaining User Acceptance Test (UAT) certificate from the concerned user(s).

- 7.1.3 25% of the total amount will be released to the successful bidder after generation of all reports using live data for one month and receiving certificate of same from the concerned user(s).
- 7.1.4 Balance 25% will be released after receiving all required documents/manuals, training and Bank Guarantee of 10% of the total amount furnished by the vendor valid for the Warranty period.

8 **WARRANTY PERIOD**

- 8.1 Successful bidder will be responsible for providing support & maintenance free of charge during the warranty period of minimum one year after sign-off.
- 8.2 The Successful bidder will also maintain the application efficient running at all times during its warranty period. However average uptime during a quarter should not be less than as specified below, unless a better standard is prescribed for a specific application:-
The response time for attending the call will be three hours after they are reported to the Successful bidder. The Successful bidder will resolve the issue within reasonable time (preferably within 4 hours). The services shall be provided Monday to Friday during working hours.

9 **Suspension**

- 9.1 The client may, by a written notice of suspension to the successful bidder, suspend all payments to the successful bidder under the contract, if the successful bidder failed to perform any of its obligations under this contract provided that such notice of suspension:
 - 9.1.1 Shall specify the nature of the failure.
 - 9.1.2 Shall request the bidder to remedy such failure within a specified period from the date of issue of such notice.

10 **Termination for default**

- 10.1 The **NSEZ** may, without prejudice, to any other remedy for breach of contract, by written notice of default sent to the successful bidder, terminate the contract in whole or in part if :

- 10.1.1 The successful bidder fails to deliver any or all of the obligations within the time period(s) specified in the contract, or any extension thereof granted by the **NSEZ**.
- 10.1.2 The successful bidder fails to perform any other obligation(s) under the contract.
- 10.1.3 The successful bidder shall be given maximum of two opportunities of three days each to improve his service level and meet the obligations as per the contract.

11 **Termination for insolvency**

The **NSEZ** may at any time terminate the contract by giving written notice to the successful bidder, without compensation to the successful bidder, if the successful bidder becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or effect any right of action or remedy which has accrued thereafter to the **NSEZ**.

12 **“No claim” Certificate**

The successful bidder shall not be entitled to make any claim, whatsoever, against the **NSEZ** under or by virtue of or arising out of this contract nor shall the **NSEZ** entertain or consider any such claim, if made by the successful bidder after he shall have signed a “no claim” certificate in favour of the **NSEZ** in such forms as shall be required by the **NSEZ** after the works are finally accepted.

13 **Documents prepared by the bidder to be the Property of the Client**

All plans, drawings, specifications, designs, other documents prepared by the successful bidder in the execution of the contract and before termination or expiration of this contract shall become and remain the property of the **NSEZ**.

14 **Confidentiality:**

The successful bidder and their personnel shall not, either during the term or after expiration of this contract, disclose any proprietary or confidential information relating to the services, contract or the **NSEZ**'s business or operations without the prior written consent of the **NSEZ**.

15. **Passing of Property**

Ownership shall be handed over to the **NSEZ** after successful completion of the contract.

16 **Force Majeure**

- 16.1 Notwithstanding the provisions of the bid, the successful bidder shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, its delay in performance are other failure to perform its obligations under the contract is the result of an event of Force Majeure.
- 16.2 For purposes of this Clause, “Force Majeure” means an event beyond the control of the successful bidder and not involving the successful bidder’s fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the **NSEZ** either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 16.3 If a ‘Force Majeure’ situation arises, the successful bidder shall promptly notify the **NSEZ** in writing of such conditions and the cause thereof. Unless otherwise directed by the **NSEZ** in writing, the successful bidder shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the ‘Force Majeure’ event. The **NSEZ** may terminate this contract, by giving a written notice of minimum 30 days to the successful bidder, if as a result of ‘Force Majeure’, the successful bidder being unable to perform a material portion of the services for a period of more than 20 days.

17 **Governing Language**

The contract shall be written in the language of the bid, as specified by the **NSEZ**, in the instructions to the bids. Subject to clause 6 of Section II, that language version of the contract shall govern its interpretation. All correspondence and other documents pertaining to the contract which are exchanged by the parties shall be written in that same language.

18 **OTHER CONDITIONS**

18.1 **Risk and cost:**

Risk for suitable arrangements, at the cost of successful bidder, will be made on the failure of the successful bidder to make delivery/maintenance of the application as per Terms and Conditions. The difference of excess in cost thus incurred will be received from the successful bidder in a suitable manner and even from his pending bills, earnest money or security or Bank Guarantee whichever is available.

18.2 **ARBITRATION**

All disputes and differences arising out of or in any way touching or concerning this contract, whatsoever shall be referred to the sole arbitrator i.e. the Development Commissioner of Special Economic Zone, NOIDA, UP or any other person authorized by him in writing. There will be no objection to any such appointment on the ground that the person so appointed is an employee of the Corporation and that he had dealt with the matter to which the contract relates and that in the course of his duties as employee of the Corporation, he had expressed views on all or any of the matter in dispute. The award of such arbitrator shall be final and binding on the parties to this contract. It is a term of this contract that in the event of such Arbitrator to whom the matter is originally referred being transferred or vacating his office or being unable to act or resigning for any reason, the Development Commissioner, NSEZ, NOIDA, at the time of such transfer, vacation of office or inability to act or resigning shall appoint another person to act as Arbitrator in accordance with the terms of this contract. Such person shall be entitled to proceed with the reference from the stage at which it was left by his predecessor. Provided further that any demand for arbitration in respect of any claims of the contractors or of the Corporation under the contract shall be in writing and made within one year of the date of termination (expiry of the period) of the contract and where this provision is not complied with, the claims of the contractors shall be deemed to have been waived and absolutely barred and the corporation shall be discharged and released of the liability under the contract.

It is further provided that the Arbitrator may from time to time and with the consent of the parties enlarge the time for making and publishing the award.

The venue of arbitration shall be NOIDA and the language of arbitration shall be English.

The Arbitrator shall be deemed to have entered on the reference on the date when first hearing of the case takes place after due notice to the parties irrespective of/whether both the parties are present on that date or not.

The Work under the contract shall, if reasonably possible continue during the arbitration proceedings and no payment due or payable to the contractors shall be

withheld on account of such proceedings.

The costs of arbitration shall be borne by the parties as per the decision of the Arbitrator.

The Arbitrator shall give separate award in respect of each dispute referred to him.

18.3 **Courts:**

In all matters and disputes arising here under, the appropriate Courts at Allahabad alone shall have jurisdiction to entertain and try them.

19. Scope of Work

Complete scope of work has been defined in the Software Requirement Specification document which is placed below this tender.

In addition to scope defined in the SRS, the following features are also required:

1. User defined classification fields in Employee Master to maintain Employee record properly.
2. User defined earning and deduction heads for salary calculation.
3. Calculation based on formula, slab, consolidated.
4. Head wise TDS mapping for Tax calculation.
5. Month wise head definition. (If calculation changes in mid year)
6. Automatic arrear calculation of “no of days” and “Month”.
7. Automatic Full and final Settlement.
8. Loan, Insurance management with detailed information (A/c number and etc.)
9. Advance management with flexible EMI option.
10. TDS return generation with salary calculation.
11. Provision for Import/Export of data.
12. Automatic Generation of Pay-Slip with meaningful information.
13. Employee Form 16.
14. MIS reports
 - Salary computation report.
 - Salary Sheet.
 - Salary Sheet-Group wise.
 - Pay Slip. (With E-mail option)
 - Bank statement (Soft and Hard copy)
 - Schedule reports.
 - Statutory report with return formats.
 - Employee Information.
15. Salary comparison reports in excel and graphical format. (Yearly, Quarterly, Monthly, Periodic)
 - Department wise
 - SEZ wise
 - Grade/Scale wise
 - Designation

19.1 Features for all Employees

- Employee Profile – Employee able to view his/her complete profile, including contact details as per admin record, his/her details such as educational information etc.
- Employee Summary – Employee can view Complete Past Salary, Leave, Loan, Advance, GPF, Loans & Advances, Arrears, details etc.
- Advance - Employee can submit Advance request online, which will go to Admin or Team Leader for consideration, once after sanction or rejection it will indicate employee about the status.
- **Incorporation of any changes cause due to 7th Central Pay Commission and further clarifications/amendment.**

SECTION-V

Performa -I

PARTICULARS OF BIDDER

BIDDER'S PARTICULARS FOR BID NO. _____

1. Name of the Bidder _____

2. Address of the Bidder _____

3. Year of Establishment _____

4. Annual turnover of the firm for the _____
last 3 successive financial years.

5. Name of the Dept./Institution where _____
such application have been developed & _____
implemented by the bidder. _____

6. Support arrangement _____

7. Bidder's proposal number & date _____

8. Name & address of the officer _____
to whom all references shall _____
be made regarding this bid _____

Telephone _____ Fax No. _____

10 Name of the consortium firm (If any) _____

11 Address of the consortium firm, _____
if any _____

As of the this date the information furnished in all parts of this form is accurate and true to the best of my knowledge.

Company Seal

(With name & designation of the person signing the bid)

Performa-II
TECHNICAL DEVIATIONS

Subject: Developing & Implementing Software Application - Payroll Management System.

Dear Sir,

Following are the Technical deviations & variations from the exceptions to the Specification of **Developing & Implementing Software Application - Payroll Management System**. These deviations and variations are exhaustive. Except these deviations and variations, the entire work shall be provided as per your specifications and documents.

Sr. No.	Clause No.	Page No.	Statement of deviations and variations
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Date

Signature

Place

Name

Seal

**Performa-III
PRICE SCHEDULE**

A. Existing Scope of Work

Total Value of Tender (INR) including all types of taxes	
In Figures	
In Words	

B. Charges for Additional Scope of Work (After successful implementation of Existing Scope of Work)

[Man/day Charges of Software Engineer]

Total Value of Tender (INR) including all type of taxes	
In Figures	
In Words	

For the purpose of evaluation of the Financial Bid, 90% weight-age shall be given to Existing Scope of work and 10% weight-age shall be given to Charges for Additional Scope of Work (After successful implementation of Existing Scope of Work).

COMMERCIAL DEVIATIONS

Subject: **Developing & Implementing Software Application - Payroll Management System.**

Dear Sir,

Following are the Commercial deviations & variations from the exceptions to the requirement for developing and implementing Software Application for Payroll Management System for NSEZ. These deviations and variations are exhaustive. Except these deviations and variations, the entire work shall be provided as per your specifications and documents.

Sr. No.	Clause No.	Page No.	Statement of deviations and variations
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Date

Signature

Place

Name

Seal

PRE-QUALIFICATION CHECKLIST & ORDER IN WHICH DOCUMENTS ARE SUBMITTED

Name of bidder: _____

S. No.	Condition / Item	Yes/ No
	Qualifying data duly filled in as per relevant Performa provided in the bid proposal that the Bidder is eligible to bid and is qualified to perform the contract, if its bid is accepted (Performa -I)	
1.	The Bidder must furnish Earnest Money Deposit (EMD) of Rs. 20,000/- (Rupees Twenty Thousand only) which shall be in the form of Demand Draft drawn on any scheduled bank in favour of Managing DC, NSEZ , payable at NOIDA, failing which the bid will be rejected. This earnest money is to be submitted along with the Technical Bid documents.	
2.	The Bidder must be an Owner / authorized dealer/ Channel Partner with authorization certificate for computing products being quoted.	
3.	The bidder should deliver the list of support engineers.	
4.	The bidder must have valid PAN issued by income tax authorities of India	
5.	The Bidder should have a fully functional office in Delhi /Delhi NCR	
6.	Bidder should submit documentary proof showing installation & implementation of a payroll management software by the bidder, at any Govt. Body/Corporate/Private Organization.	
7.	The Bidder must have an average annual turnover of minimum Rs. 40 Lacs for the preceding last three financial years. The Bidder should have been making profit for last two years. (Audited Profit & Loss should be attached)	
8.	Copy of IT standards ISO 9000 Certification.	
9.	The bidder will accept all conditions of the Bid Document unconditionally or depending upon the decisions of the Tender Evaluation Committee (an undertaking to be submitted in this regard).	

**OFFICE OF DEVELOPMENT COMMISSIONER
NOIDA SPECIAL ECONOMIC ZONE**

[PHASE II, DADRI ROAD, GOTAMBUDH NAGAR, NOIDA, UTTAR PRADESH]

[SOFTWARE REQUIREMENTS SPECIFICATIONS]

BILLS & PAYROLL MANAGEMENT SYSTEM

**Accounts Section
21TH October, 2016**

1.1 Introduction

The NOIDA Special Economic Zone (NSEZ) has around 75 employees posted at Head Office, NOIDA and all the Private SEZ in the State of Rajasthan, Haryana, Uttar Pradesh and Chandigarh. The salary bill is prepared by the O/o DC, NOIDA on every month.

1.2 Objective

Payroll Management System is a powerful tool to relieve the user from the complicated task of managing payroll relating information manually. This system allows the user to maintain employee payroll information such as monthly salary, perks, deductions, loans and advances, TDS details in the easiest way. This system automatically sums up employee information and helps to generate the payroll payslips of employees, prepare all schedules, Earning Register of all employees, TDS computation for the purpose to deduct factual TDS deduction of all employee, statement for banks, generation of Form16 etc. This system provides user friendly software which saves the user time and efforts, allowing users to focus on their business goals.

1.3 Document Overview

Payroll Management System is powerful tool to streamline the time-consuming and complex task of managing information of employee's salary related information. Moreover, it required lot of manual efforts to maintain data for the purpose to prepare periodic reports and statement from the manual data. Software with generous feature set allows you to easily maintain employee data for period use and easy-to-use software can easily adjust into any business frame and helps to reduce overall management costs, save time and efforts to run smoothly process of payroll data. This system provides integration with other related applications. It provides single window services to employees like payroll and GPF and NPS and accessibility is user-friendly over browsers.

1.4 Business Process

When new employee gets appointment and joins in the NSEZ through Appointment/ Deputation/Contractual or any other basis the Administration Branch, Head office, fixes salary of employee(s) on the basis of the existing rules of Central Government.

The Salary Assistant, at Head Office, keeps the track of all salary information received from Admin Branch regarding fixation of salary, Deductions, Recovery, Loans & Advances etc. Assistant also keeps updating hike in DA, DP and all other allowance as per the existing rules of Central Government.

Salary assistant also implements any other order received from Administration branch or Account branch for any recovery, increment, promotion etc.

Salary assistant updates all the deductions and recoveries including TDS etc, then checks the checklist for the purpose to ensure that all the changes have been made correctly in all the concerned employee data. Monthly salary is prepared using Ms-Excel only of all the employees. Salary bills are approved by the competent official. Net salary is sent to bank for the purpose to credit in employee's account.

All the schedules of recovery, loans and advance, TDS, deductions, GPF & NPS etc. are prepared from the processed salary for the month.

SCOPE OF WORK

1.5.1. The following scope of work shall be incorporated in the system

S. No.	Attribute	Nature
ALLOWANCES & PERKS		
1.	Basic Pay	Input
2.	Grade pay	Input
3.	Special Pay	Input
4.	DA on Basic Pay & Grade Pay	(Basic Pay + Grade Pay)*DA%
5.	House Rent Allowance	(Basic Pay + Grade Pay)*HRA% (As per place of duty)
6.	Transport Allowance	Input (As per place of duty)
7.	DA on Transport Allowance	Input
8.	Washing Allowance	Input
9.	Deputation Allowance	Input
10.	Children Education Allowance	Input
11.	Government contribution of NPS	Input
12.	Festival Advance (As (-)Minus)	Input
13.	Any Other	Input
DEDUCTIONS		

1.	GPF (Subscription)	Maximum = (Basic + Grade) Minimum = 6% of (Basic + Grade)
2.	NPS	(Basic + Grade)*10%
3.	C.G.E.G.I.S.	Input
4.	Licence Fee	Input
5.	TDS	Input
6.	Education Cess	Input
7.	Higher Education Cess	Input
8.	C.G.H.S.	Input
9.	LIC/PLI (As per Employee Information)	Input
10.	GPF Advance Recovery	Input
11.	House Building Advance (HBA)	Input
12.	Car Loan (MCA)	Input
13.	Scooter Advance (OMCA)	Input
14.	Cycle Advance (OCA)	Input
15.	Computer Advance	Input
16.	Other Deductions	Input
17.	Recovery (as per Admin order or other authority)	Input
18.	Interest HBA	Input
19.	Interest MCA	Input
20.	Interest OMCA	Input
21.	Interest OCA	Input
22.	Interest Computer Advance	Input

1.5.2 Bills preparation of following Heads of Accounts:	
•	Domestic Travel Allowance
•	Foreign Travel Allowance
•	Over Time Allowance
•	Rent Rate & Taxes
•	Minor Work
•	Professional Services
•	Other Administrative Expense
•	Advertisement and Publicity
•	Medical Treatment
1.5.3	Preparation of Expenditure control Register (ECR) of bills prepared i. r. of each of the above heads.
1.5.4	Bill Diary Register of all kind of bill in running number Financial Year Wise except CST.
1.5.5	Bill Diary Register and ECR i. r. of CST/DBK claim bills will be prepared separately.
1.5.6 Cheque Printing:	
	Cheque printing should be done in two way ;
i)	Cheque will be prepared directly from the data base by choosing bill diary no.
ii)	Cheque printing by manually feeding of details i.r. of Head of accounts of bill, Name of Beneficiary, amount of cheque and name
Preparation of forwarding letter for Bank to transfer money by RTGS/NEFT.	

- **Incorporation of any changes cause due to 7th Central Pay Commission and further clarifications/amendment.**

1.6 Proposed Requirements

The following features are proposed in the new system to make the system more user-friendly:

Sl. No.	Proposal
1.	System should manage role base access to all the users.
2.	System should be secured so that un-authorized user can not enter in to the system.
3.	System should allow authorized user to create and manage multiple employee's details in an integrated manner as per the role defined.
4.	System should legacy information of each employee for future use as and when required.
5.	System should able to generate and print report/statement any time.
6.	System should able to manage monthly allowances, perks, loans and recoveries, deductions etc.
7.	System should able to process monthly salary of each employee.
8.	System should also able to process single employee salary as and when required.
9.	System should manage history of hike in DA.
10.	System should able to process and print DA arrear including role of GPF/NPS. Also print Arrear Register and Bank Statement.
11.	System should able to print salary register of any or all employee(s) for desired months.

12.	System should able to print LPC.
13.	System should print monthly salary bill.
14.	System should print monthly salary slips. Monthly slips should show all the cumulative details such as Gross, Deductions, GPF, TDS and other loans & advances and amount of Arrear paid from time to time. It should also show relevant personal details on the payslip.
15.	System should provide information w.r.t. monthly TDS to be deducted for the following months of each employee.
16.	System should accept all details with regards to generation of Form16 of every year. Also, system should able to manage amendments made in the yearly Budget with regards to TDS.
17.	System should generate Form-16 of each employee. Also, system should able to generate Form-16 of each employee for the previous years.
18.	The system would be centrally managed and controlled which is designed to run on the departmental server.
19.	The system should able to print NDC of any employee.

1. 7 User Perspective

There is only one user Pay Assistant (LDC/UDC) who will use the application as follows.

Sl. No.	User Type	Role & Responsibilities
1	Administrator	<p>Pay Assistant(LDC/UDC) will work as Administrator having Full Access - Able to make any changes in the System. The following provisions are available :</p> <ul style="list-style-type: none">• Able to add details of every new employee.• Able to manage details of every employee.• Able to print all the reports.• Able to With held/Release.• Able to release part of the salary of any employee.• Able to check/ verify details of each employee including field staff.• Able to process salary of each employee.• Able to change Branch/office in case of transfer.• Monthly Pay Slip• Complete Salary Register• Implementation of all office orders w.r.t. to salary of employees.

2. Operational & Systems Context

The application contains confidential and important data, the application needs to have a strong role based access control and protect against unauthorized access.

Development Environment

Software	: Asp.Net
Operating System	: Windows Server-2012
Database	: MySQL Enterprise Edition

3. Solution Requirements

This section itemizes all the requirements gathered from the perspectives outlined above. They are categorized according to their impact on the solution irrespective of the perspective from which they were raised that is, all operational requirements are listed together, even though some of them may address a business need and other address operational needs.

4. Requirements

The requirements are prioritized as per “MoSCoW rules”. This is a simple acronym which is used to classify requirements as “Must have (M)”, “Should have (S)”, “Could have (C)” or “Won’t have (W)”

5. Reporting Requirements

Sl. No.	Requirement	Priority
1.	The application allows user to export the report data to Microsoft Excel or PDF file.	M
2.	Reports provide the complete context of information	M
3.	Application is capable of generating hierarchy wise report. Following are the examples Pay Assistant, being proposed as administrator, may able to view, export and print all reports	M

6. Administration Related Requirements

This section provides requirements for the actions/configurations to be done by the application administrators.

S.No.	Requirement	Priority
1.	Administrator can configure all metadata required for the system	M
2.	Administrator can configure the role of each user with appropriate rights.	M
3.	Administrator can manage any master information as per the requirements/ office orders received.	M
4.	Pay Assistant will update all the office orders relates to transfer, posting, increments, DA hike, Loans & Advances of all employees. Pay assistant also update all type of recoveries of employees posted at Head Office. Pay Assistant also able to process salary of all employees.	M

7. Operational and System Requirements

7.1 Manageability

S. No.	Requirement	Priority
1.	Application follows proper versioning process. Any patch/update applied to the application has a proper version number.	M
2.	No additional installation of any patch or software, should be required, at user site to run this application.	M
3.	Online help should be available for the ease of use	S
4.	Application provides capability to take the scheduled backup of database.	S

7.2 Software Requirements

Sl. No.	Requirement	Priority
1.	The application is supported on Windows Server for server side deployment.	M
2.	The application supports any browser for client access.	S
3.	The application supports Windows XP as well as Windows Vista, Windows 8 & above for client machines.	M
4.	The application is supported on SQL Server 2008 or later for database.	M
5.	The best supported screen resolution for the site will be 1024*768 pixels	M
6.	The software should be developed in the Dot Net framework	S

8.1 List of Employees covered under LIC

OFFICE OF DEVELOPMENT COMMISSIONER
[NOIDA SPECIAL ECONOMIC ZONE]

List of Employees covered under LIC (Salary for the month of September,2016)

EMPNO	NAME	DESIGNATION	Month	Year	Amount
1568	ABHISHEK SHARMA	G A	9	2016	100
203	AINBHADURE	HELPER	9	2016	100
219	BALBIR SINGH	D O	9	2016	100
360	BARINDER SINGH	HELPER	9	2016	100
317	CHAMANLAL	D O	9	2016	100
269	DAYASHANKAR	G ATT	9	2016	100
189	SANTOSH BALA	SWEEPER	9	2016	100
131	SATISHCHANDER	SR ASSTT	9	2016	100
245	SIRIRAM	G ATT	9	2016	100
261	SURINDERPAL SHARMA	D O	9	2016	100
	TOTAL				1000

8.2 Salary Certificate

OFFICE OF DEVELOPMENT COMMISSIONER [NOIDA SPECIAL ECONOMIC ZONE]

Salary Certificate for the month of September,2016

This is to certify that Mr. KRISHNA Kumar is in employment with us since 01/10/2015 (dd/mm/yyyy) and is in receipt of the following Monthly emoluments.

Designation : GA

	Earnings		Deductions	
BASIC	5,001.00	PF	720.00	
DA	1,000.00	ESI	176.00	
HRA	2,400.00	Group Insurance	2,500.00	
CONV	800.00			
EDU ALLOW	200.00			
SPL ALLOW	600.00			
Special	416.58			
Arr.Earn	1,700.00			
Total Earnings	12,117.58	Total Deductions	3,396.00	

8.3 Pay Slip

OFFICE OF DEVELOPMENT COMMISSIONER
[NOIDA SPECIAL ECONOMIC ZONE]

Pay Slip for the Month of September, 2016

Emp ID	1	Employee Name: KRISHNA Kumar				
GPF/PF. No.		KN/45889/1001		CPF No.		
NOD	26			NDP	21	
DOJ	01/10/2007			Department	Design	
A/c No	26565233233			Mode of Pay	ICICI Bank Ltd	
Earnings		Rate		Amount	Deductions	Amount
BASIC		5,000.50		5,001.00	PF	720.00
DA		1,000.10		1,000.00	ESI	176.00
HRA		2,400.24		2,400.00	Group	2,500.00
CONV		800.00		800.00		
EDU ALLOW		200.00		200.00		
SPL ALLOW		600.16		600.00		
Special				416.58		
Arr.Earn				1,700.00		
Reim.ExClm						
Total		10,001.00		12,117.58	Total	3,396.00
Net Pay		8,722.00				
In Words	Rupees Eight Thousand Seven Hundred Twenty Two Only					
	This is a computer generated Pay Slip hence Signature not required					

FORM 16

{See rule 31 (1) (a)}

Certificate under section 203 of the Income Tax Act, 1961 for tax deducted at source from income chargeable under the head "Salaries"

NAME & ADDRESS OF THE EMPLOYER	EMPNO	NAME	Designation	Posting	BTD
Punjab State Warehousing Corporation SCO 74-75 Sector 17-B, Chandigarh PAN NO:AABCP-7825-J TAN NO. PTLP11950B TDS Circle where Annual Return/Statement	1118	RAVINDER KUMAR ADAPK4260H .	ACCTT.		
	PERIOD	ASSESSMENT YEAR			
	01/04/14 TO 31/03/15	2015-16			
1	GROSS SALARY/ARREAR				0.00
2	(Less : Allowance to the extent under section 10)				
a	House Rent Allowance	0.00			0.00
b	Conveyance Allowance	0.00			
c	Mobile Allowance	0.00			
d	Medical Allowance	0.00			
3	Income Chargeable under the Head Salaries (1-2)				0.00
4	Income/Loss from property				0.00
5	Total Income				0.00
6	Add any other income reported by employee				0.00
7	Gross Total Income (3+4)				0.00
8	Deduction under chapter VIA u/s 80-C (i.e aggregate amount u/s section SOC, 80CCC and 80CCD)				
(i)	GPF/CPF	0.00			
(ii)	GIS & EGIS	0.00			
(iii)	LIC/PLI/80CCC	0.00			
(iv)	Repayment HBA	0.00			
(v)	PPF	0.00			
(vi)	NTON NSC	0.00			
(vii)	NSC	0.00			
(viii)	TUTION FEE	0.00			
(xi)	BOND	0.00			
	Total Aggregate deduction amount	000 (Qualifying Amount Rs 150000/-)			0.00
9	I Accrued Interest on HBA				0.00
	II Donation 80 G / Education Loan				0.00
	III Medical Expenses Rebate u/s 80DDB (Max 40000/-)				0.00
10	Total Taxable Income (7-(8+9))				0.00
11	Tax on Total Income				0.00
12	Education Cess (on tax computed at 11)				0.00
13	Tax payable (14+15)				0.00
14	Relief Under Section 89				0.00
15	Net Income tax Pia				0.00
16	Less (a) Tax Deducted at source u/s 192(1)				0.00
17	Tax Payable/Refundable)				0.00

Details of Tax Deducted and Deposited into Central Government Account

Total TDS 0

ISarvjit Singh S/o Sh Bachan Singh working in the capacity of AAO (Accounts) do hereby certified that a sum of (Rs. Only) has been deducted at source and paid to the credit of the Central Government. Further certified that the above information is true and correct as per records.

Place NOIDA
Date

Signature of the person responsible for deduction of tax
Full Name SARVJIT SINGH
Designation AAO (Accounts)

NOIDA SPECIAL ECONOMIC ZONE

Ministry of Commerce & Industry, Deptt. Of Commerce

For the use of Pay & Accounts Office:

Bill No. ²⁹⁹ /Noida SEZ/Gr.A&B/Salary/EPS/2016-17, Salary for the month of September,2016

Certified that the classification of both payment and recoveries have been checked and correction made where necessary

S.O(Accounts)
Dated



Pay & A/c Officer

वर्षिष्ठ लक्ष, विचाराधीन
नौरडा विशेष आर्थिक क्षेत्र
वाणिज्य एवं उद्योग मंत्रालय
वाणिज्य विभाग, भारत सरकार
नौरडा-201305

Pay Order

Pay Rs. 850727 (Rs. Eight Lakh Fifty Thousand Seven Hundred Twenty Seven Only)

to _____ (D.D.O by designation wise details given in the bill by
Cheque / Draft as _____ dated _____

(Below Rs. 850728

Station: Noida SEZ
Dated

Pay & A/c Officer

Post check of Vouchers received from Cheque Drawing DDO

Admitted Rs. _____

Objectioned (with reason) Rs. _____

Central Bank of India	457832	972508
Noida Authority	7091	972509
NSEZ Authority	1605	972510
LIC of India	636	972511
Dr. L.B. Singhal	86122	972512
Dharam Vir	63405	972513
Pawan Agrawal	65569	972514
Ravi Kumar Srivastava	60562	972515
Samir Kumar Sinha	63362	972516
Rekha Prasad	44543	972517
Total	850727	

28/9

ECR Page No. ²
SL. No. ⁵⁹

NOIDA SPECIAL ECONOMIC ZONE

Ministry of Commerce & Industry, Govt. of India, Deptt. Of Commerce

Pay Abstract

Bill No. 21 /Noida SEZ/Gr.A&B/Salary/EPS/2016-17, Salary for the month of September,2016

Deductions:	PAO (Suspense)	Others	Salaries	
GPF		316800	Basic pay:	1174100
GFR Gr-D:		0	Grade pay	0
Nps-Tier-I Emp.Contrbn		0	Spl pay:	
I Tax:		134700	Pers. Pay:	610
E.Cess		2694	Depu. Pay:	15697
H.E.Cess		1347		
CGHS		4900	DA:	0
Licence Fee:	1605	1264	HRA:	102636
CGEGIS Old:		1050	CCA:	0
CGIGIS New:		0	Tpt. Allow:	34200
TNFBF:		0	DA on TPT:	0
TNBFS:		0	Wash Allow:	0
NPS-Tier-I Govt. Cntrbn:		0	Interim Relief:	0
Recoveries:		0	Tution Fee:	0
GPF Advance:		0		
GPF GR-D Adv:		0	Edu.Allow:	0
HB Advance		7831	Qulfy Pay:	0
Mcar Advance		0		
OMCA Adva		0	Oth Taxable	0
Cycle Advance		0		
Flood Advance		0	Nps-Tier-I GC:	0
Computer Adv		430	Fes Adv(-)	0
Medical Adv		0		
Recovery of TPT		0		
Other				
Recoveries		0	Salary Adv (-)	0
Inst-HB:		5000	Less Recoveries	
Inst-MCA:		0		0
Inst-Computer:		500		
Inst-Cycle-A:		0		
Others		0		
Total Deductions:		476516	Total Dues	1327243

Net Pay ₹ 850727

(Rs. Eight Lakh Fifty Thousand Seven Hundred Twenty Seven Only)

**Pay & A/c Officer
Noida SEZ**

वरिष्ठ लेखाधिकारी
नौएडा विशेष आर्थिक क्षेत्र
वाणिज्य एवं उद्योग मंत्रालय
वाणिज्य विभाग, भारत सरकार
नौएडा-201305

Noida SPECIAL ECONOMIC ZONE

Ministry of Commerce & Industry, Govt. of India, Deptt. Of Commerce

D.I. Sheet

1. Voucher No.

2. Date

3. Cheque No.

4. Date

5. D.D.O Code

Bank Code:

6. Amount of Cheque: ₹

850727

PAO Code:

Bill No. 290/Noida SEZ/Gr.A&B/Salary/EPS/2016-17, Salary for the month of September, 2016

Grant No.		H.H. Serial	SCCD	Amount (Rs)
011	8. Pay	34530003	134	0
800	7. PAO (Susp.)	86580007	318	0
900	9. Income Tax	00210004	115	134700
900	E.Cess			2694
900	H.E.Cess			1347
900	13. Interest on HB	00490154	118	5000
900	14. Salary	00490153	116	0
900	14. Interest on Comp.	00490152	115	500
900	15. Interest on oth. Adv	00490152	115	0
900	16. GPF GR D Recovery	00490152	115	0
900	16. GFP Adv. Recovery	80050006	113	0
900	17. HBA Recovery	76100007	113	7831
900	18. M.Car Advance	76100010	119	0
900	19. Scooter Adv.	76100012	117	0
900	20. Cycle Adv.	76100014	115	0
900	21. Other Advances	76100018	111	0
900	22.L.Fee (NSEZ Authority)			0
				1605
900	23. Licence Fee	02160005	116	1264
900	24. CGHS Contrl.	02100005	110	4900
800	25. GPF (Group-D)	80050005	316	0
800	26. GPF	80050006	316	316800
800	NPS-Tier-I: Emp. Cont.	80050006	316	0
800	27. CGEGIS-New	80110006	316	0
800	28. PLI	80110002	310	0
900	29. CGEGIS-OI	02350011	114	1050
	30. Travel Expn.	34510466	137	0
	31. Other Charges	04510024	139	0
800	32. Computer Adv.	76100020	116	430
800	33. Other Recovery		116	0
	34. Travel Expn.	34510466	137	0
	35. TNFBF		137	0
	36. TNBFS		137	0
	37. NPS-Tier-I Govt. Cont.			0

Total Deduction**476516****1327243****Net Payable**

₹

850727**(Rs. Eight Lakh Fifty Thousand Seven Hundred Twenty Seven Only)**

Pay & A/c Officer**Noida SEZ**

वरिष्ठ लेखाधिकारी

नौएडा विशेष आर्थिक क्षेत्र

वाणिज्य एवं उद्योग मंत्रालय

वाणिज्य विभाग, भारत सरकार

नौएडा-201305

NOIDA SEZ 2A
 Bill No. / Noida SEZ/Gr.A&B/Salary/EPS/2016-17, Salary for the month of September, 2016

S.No.	Name & Designation	Earnings										Deductions							Recov. of Advances & Int.							Gross Salary														
		Basic Pay	Grade Pay	DA	DA on TPT	HRA	TPT	Per Pay	Ci/Al	Spl Al	Others	GPF	CPR-NPS	CGES	L Fee	CGHS	H.E.Cess	TNEBF	TNBS	Oh Ded	GPF	HBA	MCA	OMCA	Compt.		Salary Cycle	Med	Other	Recovery	Ins-Fan	Ins_Comp	Int. MCA	Int. OMC	Int. OHTA	Total Deduction	Total Recoveries			
1	Dr. L. B. Singhal Development Commissioner	188200	0	0	0	21732	0	2000	0	0	50000	500	0	0	73000	730	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	211332	125810	86122	
2	Sh. S.S.Shukla Jt. Dev. Commissioner	96900	0	0	0	3600	0	0	0	25000	500	500	0	7000	0	70	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	100560	33270	430	66800
3	Sh. S.P.Singh Security Officer	76500	0	0	0	1800	0	0	0	25000	325	0	5000	100	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	87027	30535	2200	54292
4	Sh. R.K.Sharma Asstt. Dev. Commissioner	55200	0	0	0	1800	0	0	0	10000	325	1605	1300	26	13	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	57000	13329	0	43671
5	Sh. Prakash Chand Upadhyay Asstt. Dev. Commissioner	55200	0	0	0	6411	0	1089	0	20000	325	0	1900	38	19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	64480	22342	0	42138
6	Sh. Subodh Kumar Jha Asstt. Dev. Commissioner	58600	0	0	0	1800	0	0	0	10000	325	394	1200	24	12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	60400	11985	3950	44465
8	Sh. D. Bahuguna Asstt. Dev. Commissioner	60400	0	0	0	6846	0	0	0	15000	325	0	2300	46	23	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	69046	17754	0	51292

S.No.	Name & Designation	Basic Pay	HRA	Per Pay	Spl Pay	GPF	CGHS	H.E.Cass	GPF	Compt.	Other	Int. HB	Gross Salary
		Grade Pay DA DA on TPT	TPT	Depu QI/Al	Spl Al Others	CPF-A/PS CGES CGES - O	L Fee I Tax E.Cass	TNBF TNBFS Oh Ded	HBA MCA OMCA	Salary Cycle Med	Recovery Ins-Fan Ins_Comp	Int. MCA Int. OMC Int. OHTA	Total Deduction Total Recoveries Salary
9	Sh. R.P. Verma Asstt. Dev. Commissioner	72100 0 0	8190 1800 0	210 1365 0	0 0 0	15000 0 60	325 0 180	90 0 0	0 0 0	0 0 0	0 0 0	5000 0 0	83665 24655 5000 54010
10	Smt. Mala Rangarajan Deputy. Dev. Commissioner	80900 0 0	9423 3600 0	0 1571 0	0 0 0	20000 0 120	325 0 140	70 0 0	0 0 0	0 0 0	0 0 0	0 0 0	95494 27655 0 67839
11	Sh. Dharam Vir Sr. Accounts Officer	80000 0 0	9081 3600 0	0 0 0	0 0 0	20000 0 60	325 0 140	70 0 0	0 1681 0	0 0 0	0 0 0	0 0 0	92681 27595 1681 63405
12	Sh. Samir Kumar Sinha Appraiser	68000 0 0	7869 1800 0	0 2623 0	0 0 0	15000 0 60	325 0 30	15 0 0	0 0 0	0 0 0	0 0 0	0 0 0	80292 16930 0 63362
13	Sh. Ravi Kumar Srivastava Deputy. Dev. Commissioner	83300 0 0	9447 3600 0	0 1575 0	0 0 0	28500 0 120	0 8000 160	80 0 0	0 0 0	0 0 0	0 500 0	0 0 0	97922 36860 500 60562
14	Sh. Pawan Agrawal Appraiser	75600 0 0	8628 3600 0	400 2876 0	0 0 0	20000 0 60	325 0 100	50 0 0	0 0 0	0 0 0	0 0 0	0 0 0	91104 25535 0 65569
15	Smt. Rekha Prasad Appraiser	68000 0 0	0 1800 0	0 2618 0	0 0 0	23000 0 60	325 370 80	40 0 0	0 0 0	0 0 0	0 0 0	0 0 0	72418 27875 0 44543

S.No.	Name & Designation	Basic Pay	HRA	PerPay	Spl Pay	GPF	CGHS	HE Cess	GPF	Compt.	Other	Int. HB	Gross Salary
		Grade Pay DA DA on TPT	TPT	Depu CMAI Others	Spl AI Others	CPF-NPS CGEIS CGEIS O	L Fee I Tax E.Cess	TNPSF TNBSF Oth Ded	HBA MCA OMCA	Salary Cycle Med	Recovery Ins-Fan Ins Comp	Int. MCA Int. OMC Int. OHTA	Total Deduction Total Recoveries Salary
	Sh. Ram Baboo	55200	6282	0	0	20300	325	15	0	0	0	0	63282
	Asstt. Dev. Commissioner	0	1800	0	0	0	0	0	0	0	0	0	22230
		0	0	0	0	0	1500	0	0	0	0	0	0
		0	0	0	0	60	30	0	0	0	0	0	41052
GROUP TOTAL		1174100	102636	610	0	316800	4900	1347	0	430	0	5000	1327243
		0	34200	15697	0	0	2869	0	7831	0	0	0	464360
		0	0	0	0	0	134700	0	0	0	500	0	13761
		0	0	0	0	1050	2894	0	0	0	0	0	849122

Net Payable ₹ 849122
Net Payable (Rs. Eight Lakh Forty Nine Thousand One Hundred Twenty Two Only)

श्रीराम बबू
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श्रीराम बबू, श्रीराम बबू
श्रीराम बबू, श्रीराम बबू
श्रीराम-201305

NOIDA SPECIAL ECONOMIC ZONE
Ministry of Commerce & Industry, Govt. of India
Department of Commerce

Schedule of Deduction on account of GPF & Recovery of Advances against
 Bill No. ²⁹⁹ /Noida SEZ/SALARY/Gr.A&B/EPS/2016-17, Salary for the month of September 2016

Name of the Account Officer:

S.No.	Name & Designation	PF NO.	GPF Subscription	Recovery of Advance	Total	Amt. Taken	Amt. Recovered	Balance
1	Dr. L. B. Singhal	PAO/COM/3037	50000		50000			
2	S. S. Shukla	PAO/COM/3038	25000		25000			
3	S. P. Singh	ND/COM/CPAO/2518	25000		25000			
4	R. K. Sharma	ND/COM/CPAO/2495	10000		10000			
5	Prakash Chand Upadhyay	ND/COM/CPAO/2665	20000		20000			
6	Subodh Kumar Jha	ND/COM/CPAO/2825	10000		10000			
7	D. Bahuguna	ND/COM/CPAO/2496	15000		15000			
8	R. P. Verma	ND/COM/CPAO/2664	15000		15000			
9	Mala Rangarajan	PAO/COM/2952	20000		20000			
10	Dharam Vir	PAO/COM/2992	20000		20000			
11	Samir Kumar Sinha	PAO/COM/3002	15000		15000			
12	Ravi Kumar Srivastava	PAO/COM/3036	28500		28500			
13	Pawan Agrawal	PAO/COM/3045	20000		20000			
14	Rekha Prasad	PAO/COM/3059	23000		23000			
15	Ram Baboo	ND/COM/CPAO/2503	20300		20300			
	Total		316800	0	316800			

Total Recovery : ₹ 3,16,800/- (Rs. Three Lakh Sixteen Thousand Eight Hundred Only)

Pay & A/c Officer

Noida SEZ

नौराज विशेष आर्थिक क्षेत्र
 कानिब्य रव कर्णेश मजोरान
 कानिब्य विभाग, नौराज सरका
 नौराज-201305

NOIDA SPECIAL ECONOMIC ZONE
Ministry of Commerce & Industry, Govt. of India
Department of Commerce

Schedule of Deduction on account of Income Tax from salary payable against
 Bill No. 299 /Noida SEZ/SALARY/Gr.A&B/EPS/2016-17, Salary for the month of September'2016

S.No	Name	Designation	Income Tax	E.Cess	H.E.Cess
1	Dr. L.B.Singhal	Dev. Commissioner	73000	1460	730
2	S.S.Shukla	Jt. Dev. Commissioner	7000	140	70
3	S.P.Singh	Security Officer	5000	100	50
4	R.K.Sharma	ADC	1300	26	13
5	Prakash Chand Upadhyay	ADC	1900	38	19
6	Subodh Kumar Jha	ADC	1200	24	12
7	D Bahuguna	ADC	2300	46	23
8	R.P.Verma	ADC	9000	180	90
9	Mala Rangarajan	DDC	7000	140	70
10	Dharam Vir	St.A.O.	7000	140	70
11	Samir Kumar Sinha	Appr.	1500	30	15
12	Ravi Kumar Sivastava	DDC	8000	160	80
13	Pawan Agrawal	Appr.	5000	100	50
14	Rekha Prasad	Appr.	4000	80	40
15	Ram Baboo	ADC	1500	30	15
		Total	134700	2694	1347

Total Recovery: Rs. 1,38,741/- (Rs. One Lakh Thirty Eight Thousand Seven Hundred Forty One Only)

Pay & A/c Officer
Noida SEZ
 नोएडा स्पेशल इकोनॉमिक क्षेत्र
 नोएडा विशेष औद्योगिक क्षेत्र
 नोएडा रव वेदारा नगर
 नोएडा विभाग, भारत सरकार
 नोएडा-201305

NOIDA SPECIAL ECONOMIC ZONE

Ministry of Commerce & Industry, Govt. of India
Department of Commerce

Schedule of Deduction on account of CGEGIS from salary payable against:
Bill No. 219 Noida SEZ/SALARY/Gr.A&B/EP/2016-17, Salary for the month of September 2016

S.No	Name	Designation	Deduction Amount
1	Dr. L.B.Singhal	Dev. Commissioner	120
2	S.S.Shukla	Jt. Dev. Commissioner	60
3	S.P.Singh	Security Officer	60
4	R.K.Sharma	ADC	60
5	Prakash Chand Upadhyay	ADC	60
6	Subodh Kumar Jha	ADC	30
7	D Bahuguna	ADC	60
8	R.P.Verma	ADC	60
9	Mala Rangarajan	DDC	120
10	Dharam Vir	Sr. A.O.	60
11	Samir Kumar Sinha	App.	60
12	Ravi Kumar Srivastava	DDC	120
13	Pawan Agrawal	Appr.	60
14	Rekha Prasad	Appr.	60
15	Ram Baboo	ADC	60
TOTAL			1050

Total Recovery: Rs. 1,050/- (Rs. One Thousand Fifty Only)

Pay & A/c Officer
Noida SEZ

परिसर प्रशासिका
नौरस विशेष आर्थिक क्षेत्र
वाणिज्य एवं उद्योग मंत्रालय
वाणिज्य विभाग, भारत सरकार
नैरता-201305

Office of Development Commissioner

Ministry of Commerce & Industry Dept. of Comm. Govt. of India


NSEZ Noida

Schedule of Deduction of Licence Fee of Govt. Accomodationalloed by Directorate of Estate

Bill No.: ²⁹⁹ /Noida SEZ/Salary/EPS/A&B Staff/2016-17 for the month September'2016

Sl.No.	Name & Desgination	Address	Type	Licence Fee
1.	Shri S. S. Shukla Jt. DC	Qtr. No.626, Sector-3 R. K. Puram, New Delhi	IV	500/-
2.	Smt. Rekha Prasad Appr.	Delhi		370/-

Total Rs. 870/-
(Rupees Eight Hundred Seventy Only.)


Pay & A/C Officer
NSEZ, Noida

वरिष्ठ लेखाधिकारी
नौएडा विशेष आर्थिक क्षेत्र
वाणिज्य एवं उद्योग मंत्रालय
वाणिज्य विभाग, भारत सरकार
नौएडा-201305

Office of Development Commissioner

Ministry of Commerce & Industry Dept. of Comm. Govt. of India


NSEZ Noida

Schedule of Deduction of Licence Fee of Govt. Accomodationaloted by Directorate of Estate Ghaziabad

Bill No.: ²⁹⁹ /Noida SEZ/Salary/EPS/A&B Staff/2016-17 for the month September'2016

<u>Sl.No.</u>	<u>Name & Desgination</u>	<u>Address</u>	<u>Type</u>	<u>Licence Fee</u>
1	Shri Subodh Kumar Jha ADC	438-Kamla Nehru Nagar Ghaziabad (U.P.)	III	394/-

Total Rs. 394/-
(Rupees Three Hundred Ninety Four Only.)


Pay & A/C Officer
NSEZ, Noida

नौएडा विशेष आर्थिक क्षेत्र
वाणिज्य एवं उद्योग मंत्रालय
वाणिज्य विभाग, भारत सरकार
नौएडा-201305

Office of Development Commissioner

Ministry of Commerce & Industry Dept. of Comm. Govt. of India


NSEZ Noida

Schedule of Deduction on account of Recovery of House Building Advance

29
Bill No.: /Noida SEZ/Salary/EPS/A&B Staff/2016-17 for the month September'2016

S.No.	Name & Designation	Recovery of Adv.	Installment No.	Amt. Taken	Amt. Recovered	Balance
1	Sh. S. P. Singh, Security Officer	2200/-	162/180			
2	Sh. Subodh Kumar Jha, ADC	3950/-	49/121			
3	Sh. Dharam Vir, Sr. AO	1681/-	162/180			

Total Recovery Rs. 7,831/-
(Rupees Seven Thousand Eight Hundred Thirty One Only.)


Pay & A/C Officer
NSEZ, Noida
वरिष्ठ लेखाधिकारी
नौएडा विशेष आर्थिक क्षेत्र
वाणिज्य एवं उद्योग मंत्रालय
वाणिज्य विभाग, भारत सरकार
नौएडा-201305

Office of Development Commissioner

Ministry of Commerce & Industry Dept. of Comm. Govt. of India


NSEZ Noida

Schedule of Deduction on account of Recovery of Computer Advance

299
Bill No.: /Noida SEZ/Salary/EPS/A&B Staff/2016-17 for the month
September'2016

S.No.	Name & Designation	Recovery of Advance	Installment No.	Total Interest	Interest Recovered	Balance Interest
1	Sh. S. S. Shukla, Joint Development Commissioner	430/-	75/100			

Total Recovery Rs. 430/-
(Rupees Four Hundred Thirty Only.)


Pay & A/C Officer
NSEZ, Noida
वरिष्ठ लेखाधिकारी
नौएडा विशेष आर्थिक क्षेत्र
वाणिज्य एवं उद्योग मंत्रालय
वाणिज्य विभाग, भारत सरकार
नौएडा-201305

Office of Development Commissioner

Ministry of Commerce & Industry Dept. of Comm. Govt. of India

NSEZ Noida

Schedule of Deduction on account of Recovery of Interest on House Building Advance

Bill No.: ²⁹⁹ /Noida SEZ/Salary/EPS/A&B Staff/2016-17 for the month
September'2016

S.No.	Name & Designation	Recovery of Int.	Installment No.	Total Interest	Interest Recovered	Balance Interest
1	Sh. R. P. Verma ADC	5000/-	7			

Total Recovery Rs. 5000/-
(Rupees Five Thousand Only.)

**Pay & A/C Officer
NSEZ, Noida**

वरिष्ठ लेखाधिकारी
नोएडा विशेष आर्थिक क्षेत्र
वाणिज्य एवं उद्योग मंत्रालय
वाणिज्य विभाग, भारत सरकार
नोएडा-201305

Office of Development Commissioner

Ministry of Commerce & Industry Dept. of Comm. Govt. of India


NSEZ Noida

Schedule of Deduction on account of Recovery of Interest on Computer Advance

Bill No.: ²⁹⁹ /Noida SEZ/Salary/EPS/A&B Staff/2016-17 for the month Sept.'2016

S.No.	Name & Designation	Recovery of Int.	Installment No.	Total Interest	Interest Recovered	Balance Interest
1	Sh. Ravi Kumar Srivastava, Dy.DC	500/-	69/69	₹ 34,213	₹ 34,213/-	0

Total Recovery Rs. 500/-
(Rupees Five Hundred Only.)


Pay & A/C Officer
NSEZ, Noida

वरिष्ठ लेखाधिकारी
नौएडा विशेष आर्थिक क्षेत्र
वाणिज्य एवं उद्योग मंत्रालय
वाणिज्य विभाग, भारत सरकार
नौएडा, 201305

NOIDA SPECIAL ECONOMIC ZONE

Ministry of Commerce & Industry, Deptt. Of Commerce

For the use of Pay & Accounts Office:

304
Bill No. /Noida SEZ/Salary/NPS Nil/2016-17 Salary for the month of September'2016

Certified that the classification of both payment and recoveries have been checked and correction made where necessary

S.O(Accounts)
Dated



Pay & A/c Officer

कार्यक्षेत्र नि.आ.अधिकारी
नौएडा विशेष आर्थिक क्षेत्र
वाणिज्य एवं उद्योग मंत्रालय
वाणिज्य विभाग, भारत सरकार
नौएडा-201305

Pay Order

Pay Rs. 0 (Rs. Zero only)

to _____ (D.D.O by designation wise details given in the bill by
Cheque / Draft as _____ dated _____

(Below Rs.0/-)

Station: Noida SEZ
Dated

Pay & A/c Officer

Post check of Vouchers received from Cheque Drawing DDO

Admitted Rs. _____

Objected (with reason) Rs. _____

5-1 RAT
70 RAT

Ch. in A/d. - CAB. R-125 for Rs. 81120/-
Ch. 972575 - dt. 28/9

OK

NOIDA SPECIAL ECONOMIC ZONE

Ministry of Commerce & Industry, Govt. of India
Department of Commerce

NOIDA SEZ

Pay Abstract

Bill No. 304 /Noida SEZ/Salary/NPS Nil/2016-17 Salary for the month of September'2016

Deductions:	PAO (Suspense)	Others	Salaries	
GPF		0	Basic pay:	0
GFR Gr-D:		0	Grade pay	0
Nps-Tier-I Emp.Contrbn		40560	Spl pay:	0
I Tax:		0	Pers. Pay:	0
E.Cess		0	Depu. Pay:	0
CGHS		0	DA:	0
Licence Fee:		0	HRA:	0
CGEGIS Old:		0	CCA:	0
CGIGIS New:		0	Tpt. Allow:	0
TNFBF:		0	Rec.Fes.Adv.	0
TNBFS:		0	DA on TPT:	0
NPS-Tier-I Govt. Cntrbn:		0	Wash Allow:	0
Recoveries:		0	Interim Relief:	0
GPF Advance:		0	Tution Fee:	0
GPF GR-D Adv:		0	Edu.Allow:	0
HB Advance		0	Qulfy Pay:	0
Mcar Advance		0	Oth Taxable	0
OMCA Adva		0	Nps-Tier-I GC:	0
Festival Advance		0	Fes Adv(-)	0
Flood Advance		0	Salary Adv (-)	0
Computer Adv		0	Less Recoveries	
Medical Adv		0		
Recovery of TPT		0		
Other Recoveries		0		
Inst-HB:		0		
Inst-MCA:		0		40560
Inst-Computer:		0		
Inst-Cycle-A:		0		
Others		0		
Total Deductions:		40560	Total Dues	40560

Net Pay ₹ 0

Pay & A/c Officer
Noida SEZ

कार्यवाही अधिकारी
नोएडा विशेष आर्थिक क्षेत्र
वाणिज्य एवं उद्योग मंत्रालय
वाणिज्य विभाग, भारत सरकार
नोएडा-201305

NOIDA SPECIAL ECONOMIC ZONE

Ministry of Commerce & Industry, Govt. of India
Department of Commerce

D.I. Sheet

1. Voucher No.

3. Cheque No.

5. D.D.O Code

6. Amount of Cheque: Rs. 0/-

2. Date

4. Date

Bank Code:

PAO Code:

Bill No. ³⁰⁴ /Noida SEZ/Salary/NPS Nil/2016-17 Salary for the month of September'2016

Grant No.	H.H. Serial	SCCD	Amount (Rs)
011	8. Pay	34530003	134 0
800	7. PAO (Susp.)	86580007	318 0
900	9. Income Tax	00210004	115 0
900	E.Cess		0
900	12. Interest on HBA	00490155	118 0
900	13. Interest on OMCA	00490154	118 0
900	14. Salary	00490153	116 0
900	14. Interest on Comp.	00490152	115 0
900	15. Interest on oth. Adv	00490152	115 0
900	16. GPF GR D Recovery	00490152	115 0
900	16. GFP Adv. Recovery	80050006	113 0
900	17. HBA Recovery	76100007	113 0
900	18. M.Car Advance	76100010	119 0
900	19. Scooter Adv.	76100012	117 0
900	20. Festival Adv.	76100014	115 0
900	21. Other Advances	76100018	111 0
900	22.L.Fee (NSEZ Authority)		0
900	23. Licence Fee	02160005	116 0
900	24. CGHS Contrl.	02100005	110 0
800	25. GPF (Group-D)	80050005	316 0
800	26. GPF	80050006	316 0
800	NPS-Tier-I: Emp. Cont.	80050006	316 40560
800	27. CGEGIS-New	80110006	316 0
800	28. PLI	80110002	310 0
900	29. CGEGIS-OI	02350011	114 0
	30. Travel Expn.	34510466	137 0
	31. Other Charges	04510024	139 0
800	32. Computer Adv.	76100020	116 0
800	33. Other Recovery		116 0
	34. Travel Expn.	34510466	137 0
	35. TNFBF		137 0
	36. TNBFS		137 0
	37. NPS-Tier-I Govt. Cont.		0

Net Payable ₹ 0 Total Deduction 40560 40560

Pay & A/c Officer

Noida SEZ

नौएडा विशेष आर्थिक क्षेत्र
वाणिज्य एवं उद्योग मंत्रालय
वाणिज्य विभाग, भारत सरकार
नौएडा-201305

S.No.	Name & Designation	Basic	HRA	PerPay	Spl Pay	CPF	CGHS	PI Ins	GPF	Compt.	Other	Int. HB	Gross Salary
		Grade Pay DA DA on TPT	TPT	W.A.	Spl AI Others	CPF-NPS CGEIS CGEIS - O	L Fee I Tax E/Class	TN/BF TN/BFS Festival Adv	HBA MCA OMCA	Salary Cycle Med	Recovery Ins-Fan Ins_Comp	Int. MCA Int. OMC Int. OHTA	Total Deduction Total Recoveries Salary
8	Sh. Anuj Dixit LDC	0 0 0	0 0 0	0 0 0	0 2450 0	0 2450 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	2450 2450 0
10	Sh. Rakesh Kumar Supdt.	0 0 0	0 0 0	0 0 0	0 6220 0	0 6220 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	6220 6220 0
11	Sh. Deepak Chaudhary Preventive Officer	0 0 0	0 0 0	0 0 0	0 5360 0	0 5360 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	5360 5360 0
12	Sh. Rakesh Kumar Preventive Officer	0 0 0	0 0 0	0 0 0	0 5200 0	0 5200 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	5200 5200 0
GROUP TOTAL		0 0 0	0 0 0	0 0 0	0 40560 0	0 40560 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	0 0 0	40560 40560 0
Net Payable ₹ 0/-													

Pay & A/c Officer
Noida SEZ

परिवर्तन सेवानिवृत्तिकासी
नौराज विदेशी अतिरिक्त क्षेत्र
वाणिज्य एवं वाणिज्य प्रशासन
वाणिज्य विभाग, भारत सरकार
नौराज-201305

NOIDA SPECIAL ECONOMIC ZONE

Ministry of Commerce & Industry, Govt. of India, Deptt. Of Commerce

Schedule of Tier-I in New Pension Scheme

Bill No. ~~84~~ Noida SEZ/SALARY/NPS/2016-17, Salary for the month of September 2016

S.No.	Name & Designation	PRAN No.	Tier-I Contribution	Total	Amt. Taken	Amt. Recovered	Balance
1	Shivan Rai	110020001439	2680	2680			
2	Rajesh Kumar	110040001441	5690	5690			
3	Kailash Kumar Sharma	110010001448	2680	2680			
4	Virendra Kumar Choudhary	111000001449	2560	2560			
5	Lalit Kumar	110031856174	2090	2090			
6	Jaglal Sah Gond.	110070001445	2490	2490			
7	Arun Singh Parihar	110090539593	3140	3140			
8	Anju Dixit	110061173834	2450	2450			
9	Rakesh Kumar	111000020650	6220	6220			
10	Deepak Chaudhary	110010249067	5360	5360			
11	Rakesh Kumar	110051951297	5200	5200			
	Total		40560	40560			

Total : ₹ 40,560/- (Rs. Forty Thousand Five Hundred Sixty Only)


Pay & A/c Officer

Noida SEZ

नोडा स्पेशल इकोनॉमिक जोन
 नोडा सिटी, नोडा
 नोडा स्पेशल इकोनॉमिक जोन
 नोडा सिटी, नोडा
 नोडा-201305

Form -16 Certificate U/s 203 of Income Tax Act 1961 for TDS from income chargeable under Head "Salaries"

See Rule 31(1) (a)

As per Income Tax (22nd amendment) Rules 2001 dated 25/09/2001

Office of the Development Commissioner
NSEZ, Noida
Ministry of Com. & Ind. Dept. of Com. Govt. of India

Emp Code : 684
Shri A. Ram Babu
SUPDT

TAN. MRTDO1323A PAN No.. ABHPB1589K

TDS Circle where Annual Return / Statement under section 206 is to be filed Period : 01.04.2014 to 31.03.2015
Assessment year 2015-2016

DETAILS OF SALARY PAID AND ANY OTHER INCOME AND TAX DEDUCTED

		Rs.	Rs.	Rs.
1. Gross Salary	YTD Salary	6,50,070	Est. Bal.. Prd	0
2. Less (Allowance exempted U/S 10)	Transport Allowance		Prof. Tax	
a.	19,200			
b. Balance Period	0			
c. Total	19,200			
3. Rebate allowed:	9,600			6,40,470
4. Income chargeable under "Salary":				6,40,470
5. HRA Recd /Rent Paid/ Allowed	Actual	Paid(50/40)% Sal	PaidEx 10 % Sal	Allowed
Income form a. Interest on HB Loan Payroll	0	0	0	0
House Property b. Interest on HB Loan Others				(-) 0
6. Education Loan c. Interest on Education Loan				(-) 0
7. Add : Any other income reported by the employee				0
8. Gross Total Income (4 + 7:)				6,40,470
9. Deduction under Chapter VI -A				Allowed
a. PM's Nation / CM's Relief Fund				0
c. Medi-claim(u/s 80 - D to u/s 80 - U)	CGHS : 0	OthMediClaim : 0		
(Max Limit : Rs. 15000/-)	Tot MediClaim : 0			0
g. Others				0
10. Aggregate of amt. U/S Chapter VI - A				0
11. Deduction allowed	Saving (Rs.)	Qlfy Svngs	Qlv for Deduction	
a. GPF		120,000		
b. CGEGIS		720		
c. LIC Premium		14,799		
d. Pension Plan		0		
e. PPF / ULIP		0		
f. PLI		0		
g. NSC		0		
h. Int NSC		0		
i. HBA from payroll		0		
j. HBA from others		0		
O...Others		0		
a. Infrastructural Bonds		0		
b. Others				
Gross amount (Rs.)		135,519	135,519	
12. Aggregate of Deduction and relief at 11 above u/s Section 88 - A, B & C				135,519
13. Total Income (8 - 10 - 12)				504,950
14. Tax on Total Income				25,990
15. Tax Rebate U/S 87 A:				0
16. Income Tax payable:				25,990
17. E.Cess on Tax Payable	3 %			780
18. TOTAL INCOME TAX PAYABLE (16 + 17)				26,770
19. LESS : Tax deducted at source from Salary till date :				25,100
20. LESS : Cess deducted at source from Salary till date				753
21. LESS : Tax deposited by Employee vide Challan				0
23. NET : Income Tax Applicable :				0
24. NET : E.Cess Applicable :				0
25. Tax Payable				917

DETAILS OF TAX DEDUCTION

It is certify that Income Tax as per col. 19 was deducted at source from the salary bill during the Financial Year and paid to the credit of the Central Government. I further clarify that the information given above is true .

2014-2015

Office of the Development Commissioner
NSEZ, Noida
Ministry of Com. & Ind. Dept. of Com. Govt. of India

Emp Code : 703
Dr. L. B. Singhal
Development commissioner

PAN / TAN. MRTD01323A

AASPS7662K

TDS Circle where Annual Return / Statement
under section 206 is to be filed

Period :

01.04.2015 to 31.03.2016

Assessment year

2016-2017

DETAILS OF SALARY PAID AND ANY OTHER INCOME AND TAX DEDUCTED

	Rs.	Rs.	Rs.
1. Paid Salary upto Nov'15	15,47,482	Est. Bal.Sal.	5,25,366 Gross Sal20,72,848
2. Less (Allowance exempted U/S 10)	Transport Allowance	Prof. Tax	
a.	0		
b. Balance Period	0		
c. Total	0		
3. Rebate allowed:	0		20,72,848
4. Income chargeable under "Salary":			20,72,848
5. HRA Recd /Rent Paid/ Allowed	Actual 250,728	Paid(50/40)% Sal 908,876	PaidEx 10 % Sal 181,775 Allowed 58,225
6. Income from			
a. Interest on HB Loan Payroll		(-) 0	
House Property b. Interest on HB Loan Others		(-) 0	
Education Loan c. Interest on Education Loan		(-) 0	
7. Add : Any other income reported by the employee		0	
8. Gross Total Income (4 + 7:)			20,14,623
9. Deduction under Chapter VI -A			Allowed 0
a. PM's Nation / CM's Relief Fund			0
c. Medi-claim(u/s 80 - D to u/s 80 - U)	CGHS : 6,000	OthMediClaim : 29832	25000
(Max Limit : Rs. 25000/-)	Tot MediClaim : 0		0
g. Others			0
10. Aggregate of amt. U/S Chapter VI - A			25,000
11. Deduction allowed	Saving (Rs.)	Qlfy Svngs	Qlv for Deduction
a. GPF		4,80,000	
b. CGEGIS		1,440	
c. LIC Premium		0	
d. Pension Plan		0	
e. PPF / ULIP		0	
f. PLI		0	
g. NSC		0	
h. Int NSC		0	
i. HBA from payroll		0	
j. HBA from others		0	
O...Others		0	
a. Infrastructural Bonds		0	
b. Others			
Gross amount (Rs.)		4,81,440	150,000
12. Aggregate of Deduction and relief at 11 above u/s Section 88 - A, B & C			150000
13. Total Income (8 - 10 - 12)		(Rounded to Rs. 10)	18,39,620
14. Tax on Total Income			376886
15. Income Tax payable:			376886
16. Surcharge on Tax Payable	0 %		0
17. E.Cess on Tax Payable	3 %		11307
18. TOTAL INCOME TAX PAYABLE (15 + 16 + 17)			388193
19. LESS : Tax deducted at source from Salary till date :			225000
20. LESS : Cess deducted at source from Salary till date			6750
21. LESS : Tax deposited by Employee vide Challan			0
23. NET : Income Tax Applicable :			151886
24. NET : E.Cess Applicable :			4557
25. Tax Payable / Refundable			0
26. Monthly instalment of tax to be deducted from Salary in		.3 months @	50630
27. Monthly instalment of Cess on tax to be deducted from Salary in		3 % .3 months @	1519

**FULLY VOUCHERED CONTINGENT BILL**

G.A.R. 29

Bill No. 252 /NSEZ/ 2016-2017 / CST/DBK/TED/DBK (FO) 20-Oct-16

DDO Code: 106957	Grant: GRAN	SCCD SCCD	BANK Code: 110016079	MHSERIAL MHSERIAL
----------------------------	-----------------------	---------------------	--------------------------------	-----------------------------

<u>HEAD OF ACCOUNT</u>	<u>CST/DBK/TED/DBK (FO)</u>	<u>CST</u>		<u>Rs.</u>
Sanction No & ref:	0/ NSEZ/CST/EOU-II/13267/2016-17	20-Oct-16	for	2,261,275 /-

Number of sub-Vouchers	Description	Amt	Amt. (Rs.)
Payment to M/s :	CBI,RTGS(ROULUNDS BRAKING (INDIA) PVT.LTD.)		2,261,275 /-
	in connection with the payment for CST claim for the period Oct-Dec-15 through RTGS in unit account no.0191279000018,HDFC bank, IFSC no.HDFC0000191 as per the details and document enclosed		0/-
	Total amount payable:		2,261,275 /-
	Deduction if any:		0/-

NET AMOUNT PAYABLE : 2261275.00

APPPROPRIATION / Budget Provision for :	2016-2017	400,000,000 /-
Already spent till last BILL:		217,136,497 /-
Amount of this BILL:		2,261,275 /-
EXPENDITURE INCLUDING THIS BILL:		219,397,772 /-
BALANCE AVAILABLE :		180,602,228 /-

Payment Detail: Cheque / DD no _____ in favour of :
CBI,RTGS(ROULUNDS BRAKING (INDIA) PVT.LTD.) for **2261275.00**
 Rs:

Section Officer (Acctts)

Pav & A/c Officer
NSEZ, Noida**PAY ORDER** Pay Rs. 2261275.00**Rs. Twenty Two Lakh Sixty One Thousand Two Hundred Seventy Five Only**Pav & A/c Officer
NSEZ, Noida



FULLY VOUCHERED CONTINGENT *and other Bills*

G.A.R. 29

Bill No. 338 /NSEZ/ 2016-2017 / Office Expenses-NSEZ October 20, 2016

DDO Code: 106957	Grant: 0	SCCD SCCD	BANK Code: 110016079	MH SERIAL MH SERIAL
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HEAD OF ACCOUNT Office Expenses-NSEZ	06.00.13	Rs.
Sanction No & ref:	0/ S-28016/10/2015-Admn/9956	20-Oct-16 for
		36,830/-
Number of sub-Vouchers	Description	Amt. (Rs.)
Payment to M/s :	CBI, RTGS(CHEF S BAR-BE-QUE)	
	in connection with the payment for tea/coffee/lunch etc. vide bill no.B003896 dt.29.08.16, B003921 dt.30.08.16, B004016 dt.02.09.16, B004130 dt.07.09.16 and B004948 dt.07.10.16 for UAC meetings in NSEZ as per details and documents enclosed.	36,830 /-
	Total amount payable:	36,830 /-
	TDS deducted: if any	
	Sur Charges on TDS: if	
	CESS : if	
	Total Deduction:	0/-

NET AMOUNT PAYABLE : Rs: 36,830

APPROPRIATION / Budget Provision for :	2016-2017	10,450,000 /-
Already spent till last BILL:		5,713,493 /-
Amount of this BILL:		36,830 /-
EXPENDITURE INCLUDING THIS BILL:		5,750,323 /-
BALANCE AVAILABLE :		4,699,677 /-

Payment Detail:

Cheque / DD no _____ in favour of: for Rs: 36830.00
CBI, RTGS(CHEF S BAR-BE-QUE)

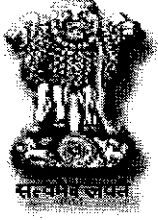
Section Officer (Acctts)

Pav & A/c Officer
NSEZ. Noida

PAY ORDER Pay 36830.00

Rs. Thirty Six Thousand Eight Hundred Thirty Only

Pav & A/c Officer
NSEZ. Noida



भारत सरकार, वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग
विकास आयुक्त का कार्यालय
नौएडा विशेष आर्थिक क्षेत्र
नौएडा दादरी रोड, फेस-II, नौएडा-201305, जिला गौतम बुद्ध नगर
Government of India, Min. of Commerce & Industry, Deptt. of Commerce,
Office of the Development Commissioner
NOIDA SPECIAL ECONOMIC ZONE,
Noida Dadri Road, Phase-II, NOIDA- 201305

M/S. CBL RTGS(CHEF S BAR-BE-QUE)

October 21, 2016

विषय: निम्नलिखित विवरण के अनुसार बिल का भुगतान।

Dear Sir,

मैं इसके साथ 36,830 /-रु0 का चेक सं0 0 दिनांक 20-Oct-16 भेज
रहा हूँ जा ।

आपके बिल के संबंध में कुल भुगतान योग्य राशि: Total amount payable against your bills	36,830 /-
कर कटौती, अगर कोई है: TDS deducted: if any	
कर कटौती पर अधिभार, अगर कोई है: Sur Charges on TDS: if	
उपकर, अगर कोई है: CESS: if any	
कुल कटौती:	Total Deduction: 0/-

भुगतान योग्य निवल राशि: रु0 । 36,830 /-

भुगतान की पावती हमारे रिकार्ड के लिए भेजने का कष्ट करें।

भवदीय

वरिष्ठ लेखा अधिकारी
नौ0 वि0 आ0 क्षेत्र

RECEIPT

पावती

आपके बिल के भुगतान के संबंध में -----रु0 का
चेक सं0-----दिनांक-----प्राप्त किया।

रसीदी टिकट के साथ
हस्ताक्षर और कंपनी की
मुहर

भारत सरकार
वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग
नोंएडा विशेष आर्थिक क्षेत्र
नोंएडा दादरी रोड, फेज-2, नोंएडा-201305

वेतन पर्ची सितम्बर-2016

पैन न.	ABNPR6342N	जी.पी.एफ. खा.सं.	PAO/COM/2946
कर्मचारी का नाम	हरीश कुमार राठी	वेतनमान स्तर:	
पदनाम	अधीक्षक		
वेतन एवं भत्ते		कटौतियाँ	
मूल वेतन	77900	जी.पी.एफ.	2500
विशेष वेतन	0	सी.पी.एफ.एन.पी.एस.	0
व्यक्तिगत वेतन	0	इनकम टैक्स	6000
प्रतिनियुक्ति भत्ता	0	एजुकेशन सेस	120
महंगाई भत्ता		हा. एजुकेशन सेस	60
मकान किराया भत्ता	9072	सी.जी.एच.एस.	325
परिवहन भत्ता	3600	ग्रुप इन्सुरेंस	60
परि.भत्ता पर महंगाई भत्ता		लाइसेंस फीस	0
धुलाई भत्ता	0		
कुल वेतन	90572	कुल कटौती	9065
सकल वेतन	81507		

- हस्ताक्षरित -

(विभाग अधिकारी / वरिष्ठ लेखा अधिकारी)

GOVERNMENT OF INDIA
MINISTRY OF COMMERCE & INDUSTRY, DEPTT. OF COMMERCE
OFFICE OF THE DEVELOPMENT COMMISSIONER
NOIDA SPECIAL ECONOMIC ZONE, DADRI ROAD, PHASE- II, NOIDA

F. No. NSEZ/Accts/LPC/2016-17 | 9696

Dated:- 14/10/2016

LAST PAY CERTIFICATE

[See Rules 11 (4) and 80 Central Govt. Account, Receipt & Payment Rules, 1983]

Last Pay Certificate of Sh. Harish Singh Rawat, Supdt. (Customs) on deputation basis under the jurisdiction of O/o The Development Commissioner, Noida Special Economic Zone, Deptt. of Commerce, Noida Dadri Road, Phase II, Noida.

10. He has been paid up to 30.09.2016 as per the following details:-

Earning		Deductions	
Basic Pay	77,900	GPF	13,000
Personal Pay	550	I.Tax	6,000
HRA	9,066	E.Cess	120
TPT	3,600	H.E.Cess	60
		CGEGIS	60
		CGHS	325
Gross Salary	91,116	Total Deduction	19,565
Net Salary	71,551		

PAN No. EIPR6635Q

11. His GPF A/c No. PAO/COM/2871 is being maintained by Pay & Accounts Officer, Central Pay & Accounts Office, Min. of Commerce, Room No. 528, 5th floor, Udyog Bhawan, New Delhi.
12. DA arrear of Jan-Mar'2016 amounting to Rs.5,568/- has been paid.
13. 7th Pay Commission Arrear of January to July'2016 amounting to Rs. 67,415/- has been paid.

14/10/16
[Signature]

[Signature]

Sr. Accounts Officer
NSEZ, Noida
नौएडा विशेष आर्थिक क्षेत्र
वाणिज्य एवं उद्योग मंत्रालय
वाणिज्य विभाग, भारत सरकार
नौएडा-201305

भारत सरकार
वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग
नौएडा विशेष आर्थिक क्षेत्र
फेस- II, नौएडा -दादरी रोड, नौएडा -201305, जिला गौतम बुद्ध नगर
Government of India,
Ministry of Commerce & Industry, Deptt. of Commerce,
Office of the Development Commissioner
NOIDA SPECIAL ECONOMIC ZONE
Noida Dadri Road, phase-II, NOIDA-201305, Distt. Gautam Budh Nagar (UP)

फा. न. एनएसईजेड/लेखा/2016-17

दिनांक 20/10/2016

सेवा में,
वरिष्ठ प्रबंधक,
सेंट्रल बैंक ऑफ इंडिया,
एन एस ई जेड नौएडा.

विषय: आरटीजीएस के माध्यम से धन का स्थानांतरण (RTGS/NEFT)

मोहदय,

कृपया इस पत्र के साथ संलग्न चेक स.972 दिनांक .18/10/16 रु.98,167/- का आरटीजीएस (RTGS) के माध्यम से नीचे दिए गए विवरण के अनुसार धन का स्थानांतरण करें: -

कंपनी का नाम/ Name of Company	ST MICRO ELECTRONICS PVT.LTD.
खाता संख्या/Account no.	0220 1020 0000 452
बैंक का नाम/ Bank Name	AXIS BANK LTD., SECTOR-16, NOIDA
आईएफएससी कोड/ IFSC CODE	UTIB 0000 022

सलग्न : उपरोक्त

भवदीय

(धर्म वीर)
वरिष्ठ लेखा अधिकारी

Government of India
Ministry of Commerce & Industry
Department of Commerce
Noida Special Economic Zone
Phase-II, Noida-Dadri Road, Noida
E mail id:dc@nsez.gov.in
M.no.

No. NSEZ/ACCT./2016-17

Dated 29.09.2016

To,
The Senior Manager,
Central Bank of India,
NSEZ, Noida.

Salary for the Month September-16

NOIDA SPECIAL ECONOMIC ZONE AMOUNT TRANSFER IN THE ACCOUNTS OF NSEZ STAFF

Sl. No.	Name	Account No.	Amount
1	S.S.SHUKLA	1007608027	66800
2	S.P. SINGH	1201833324	54292
3	R.K.SHARMA	1201833084	43558
4	PRAKASH CHAND	1201855554	34816
5	SUBODH KUMAR JHA	1201874054	44465
6	MOHAN VEER RUHELLA	1201800751	38992
7	D. BAHUGUNA	1201833006	51000
8	R.P. VERMA	1201813670	54010
9	MALA RANGARAJAN	1007669794	67839
10	RAN SINGH	1201855543	35499
11	PRAMOD KUMAR	1201855496	47208
12	RAJENDRA MOHAN KASHYAP	1201855644	41650
13	SUNIL GULYANI	1201862617	41054
14	INDER PAL	1498617042	32318
15	RAMESH KUMAR	1201833663	28647
16	BHARAT BHUSHAN	1201867864	26704
17	MUNTYAZ	1201856783	20375
18	SANTOSH KUMARI	1201855521	32325
19	SURAJ BHAN	1201856217	26032
20	BEER SAIN	1201855666	50730
21	C.M.S. PAL	1201855123	48172
22	TILAK RAM	1201832569	48730
23	RAJPAL SINGH	1201831145	32009
24	K.K. BARUA	1201855699	31105
25	VIJAY KUMAR	3297618798	28493
26	TAPAN KUMAR BAIRAGYA	3462685464	40251
27	RAM BABOO	1201843605	41052
28	HARISH SINGH RAWAT	3121412961	71551
29	HARISH KUMAR RATHI	3121414753	81507
30	SOBHASHISH BANERJEE	3121412712	64261
31	A. RAM BABU	3354009703	40753
32	RAVI KUMAR RAINA	3358153346	81792
33	PETRUS KIRO	3358279370	62971
34	SHIV SINGH MEENA	3419501332	57490
35	SURESH KUMAR	3439737692	41875
36	AJAY SINGH	3430013622	47180
37	MUNISH ARYA	3447671935	49755
38	J.C. GUPTA	3477496048	86466
39	RAVI DUTT YADAV	3491703670	74084

NOIDA SPECIAL ECONOMIC ZONE AMOUNT TRANSFER IN THE ACCOUNTS OF NSEZ STAFF

40	YOGENDRA GUPTA	3106241833	81948
41	ALOK KUMAR SHARMA	3502955585	71349
42	RAM PREET	1201809211	55293
43	KULDEEP SINGH	1201810680	26135
44	DHARAM VIR SINGH	1201827593	31272
45	VED PRAKASH	1201827220	27086
46	OM PAL SINGH	1201856433	32206
47	VED PAL	1201856171	26592
48	AKHTAR HUSSAIN	1201835832	31738
49	RAJ KUMAR	1201856182	27330
50	BALBIR SINGH	1201856499	25457
51	MANJU SHARMA	1201856228	25611
52	DURGA CHARAN	1201817937	26645
53	Md.KAYYUM	1201856206	30290
54	MAGAN SINGH	1201856568	21465
55	RAMVEER SINGH	1201868937	21248
56	RAJENDRA KUMAR	1201868926	21137
57	SUSHIL KUMAR	1007624516	23595
58	SHIVAN RAI	1201806742	25740
59	RAJESH KUMAR	1201874043	52931
60	KAILASH KUMAR SHARMA	1201802635	28897
61	VIRENDRA KR. CHAUDHARY	1201802668	23965
62	LALIT KUMAR	1201807123	18835
63	JAGLAL SHAH GOND	1201806287	26080
64	ARUN SINGH PARIHAR	3047667377	28735
65	ANUJ DIXIT	3085661303	23589
66	DEEPAK CHAUDHARY	3506041907	56821
		TOTAL	2759801

CHEQUE NO.	DATE	CH. Amount
972504	28.09.16	285593
972508	28.09.16	457832
972518	28.09.16	650294
972530	28.09.16	397807
972533	28.09.16	968275
	TOTAL	2759801

Sr. Accounts Officer
NSEZ, Noida