**OFFICE ORDER**

Sub: Re-constitution of Committees for various works in NSEZ Authority/EM Section and other Sections-reg

In supersession of earlier orders, Competent Authority has decided to re-constitute all Committees as under with immediate effect:-

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name of Committee</th>
<th>Work of Committee</th>
<th>Member of Committee</th>
</tr>
</thead>
</table>
| 1.     | Allotment Committee | Allotment Committee examines the application for allotment of space and recommends the suitable space for applicants/unit. | 1. Smt. Mala Rangarajan (DDC), Chairperson  
2. Sh. Rajesh Kumar (DDC), Member  
3. Sh. Dharam Vir(Sr. AO), Member  
4. Sh. S.K. Jha(ADC Admn), Member |
| 2.     | Recovery of outstanding lease rent | Committee gives an opportunity to defaulter units for payment of outstanding lease rent in instalments or time extension before issuance of Eviction Order | 1. Smt. Mala Rangarajan (DDC), Chairperson  
2. Sh. Rajesh Kumar (DDC), Member  
3. Sh. Dharam Vir(Sr. AO), Member  
4. Sh. S.K. Jha(ADC Admn), Member |
| 3.     | Possession taken over under proper Panchanama | Committee takes over the possession of premises under proper Panchanama in order to implement “Eviction Order” | 1. DDC(Estate)  
2. ASO  
3. PO(Customs)/Nominee of DC (Customs)  
4. Caretaker |
| 4.     | Purchase Committee | Purchase Committee examines the requirement of items for purchasing and submits its recommendations for the same. | 1. Smt. Mala Rangarajan (DDC), Chairperson  
2. Sh. R. K. Srivastava(DDC), Member  
3. Sh. Rajesh Kumar (DDC), Member  
4. Md. Salik Parwaiz DC(Customs), Member  
5. Sh. Dharam Vir, Sr. AO, Member |
| 5.     | Tender Committee | Tender Committee examines the tender documents and submits its recommendations for selection of qualified/suitable bidder. | 1. Smt. Mala Rangarajan (DDC), Chairperson  
2. Sh. Rajesh Kumar (DDC), Member  
3. Sh. R. K. Srivastava(DDC), Member  
4. Sh. Dharam Vir(Sr. AO), Member |
<table>
<thead>
<tr>
<th>Rule</th>
<th>Committee</th>
<th>Description</th>
<th>Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>74(A)</td>
<td>Rule 74(A) committee examine the cases relating to transfer under rule 74(A) of SEZ Rules and cases of change of entrepreneurship under rule 19(2)(proviso 3)</td>
<td>1. Sh. S.S. Shukla (JDC), Chairman 2. Smt. Mala Rangarajan (DDC), Member 3. Sh. R. K. Srivastava (DDC), Member 4. Sh. Rajesh Kumar (DDC), Member</td>
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<tr>
<td>7</td>
<td>Grievance Redressal Committee</td>
<td>Redressal of Grievances</td>
<td>1. Sh. S.S. Shukla (JDC), Chairman 2. Smt. Mala Rangarajan (DDC), Member 3. Sh. Rajesh Kumar (DDC), Member 4. Md. Salik Parwaiz, DC (Customs), Member</td>
</tr>
<tr>
<td>9</td>
<td>Auction Committee</td>
<td>Auction Committee to auction the scrap materials/goods etc.</td>
<td>1. Sh. Rajesh Kumar (DDC), Chairman 2. Md. Salik Parwaiz, DC (Customs) or his representative, Member 3. Secretary (NSEZA), Member 4. Sh. S.K. Jha (ADC Admn), Member</td>
</tr>
</tbody>
</table>

This issue with the approval of Development Commissioner, NSEZ, Noida.

(Rajesh Kumar)
Deputy Development Commissioner

Copy to:
1. All Committee Members, NSEZ, Noida.
2. All Notice Board/NSEZ Website

Deputy Development Commissioner